

Board of Education Minutes 2018-2019 School Year

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**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: July 16, 2018

Meeting: Regular
Time: 6:03 p.m.

Board Members Present

| | |
|--------------------|---|
| Gorman, Jeff | Y |
| C. Johnson | Y |
| T. Johnson | N |
| J. Marlovits | Y |
| M. Penar | Y |
| Rabe, Laura | Y |
| Kellenberger, Jeff | Y |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | N |
| Birkmeier, Shayne | Y |
| Bushman, Kristine | N |
| Diversey, Steve | N |
| Jeff Gerard | Y |
| Haug, Matthew | Y |
| Jurs, Rebecca | N |
| Lewis, Kim | N |
| McCastland, Kerrie | N |
| Mirenda, Pamela | N |
| Paszt, Alex | Y |
| Polowy, Dan | Y |
| Porto, Pam | N |
| Potsic, Mike | N |
| Schreiber, Jill | Y |
| Testone, Chris | Y |
| Tobin, Brian | N |
| Vaughn, Michelle | Y |
| Walter, Carie | Y |

Roll Call Roll call was taken at 6:00 p.m.

Present: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger
Absent: T. Johnson

Agenda Motion by C. Johnson second by Marlovits to approve the agenda as presented.

Voting yes: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: T. Johnson

Consent Agenda Motion by Gorman second by Marlovits to approve the consent agenda as presented.

Voting yes: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: T. Johnson

Closed Session Items Motion by Gorman second by Penar to approve the release of closed session items from January 2018 through June 2018 as presented.

Voting yes: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: T. Johnson

| | |
|-------------------------------------|---|
| MOU Attendance Incentive Program | <p>Motion by Marlovits second by Penar to approve the one-year extension of the attendance incentive program as presented.</p> <p>Voting yes: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger Voting no: None Absent: T. Johnson</p> |
| CHS Entrance Improvements | <p>Motion by Marlovits second by C. Johnson to accept the bid for entrance improvements at Central High School as presented.</p> <p>Voting yes: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger Voting no: None Absent: T. Johnson</p> |
| Executive Session | <p>Motion by Marlovits second by C. Johnson to adjourn open session and enter into executive session at 6:50 p.m.</p> <p>Voting yes: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger Voting no: None Absent: T. Johnson</p> |
| Open Session | <p>Motion by Penar second Marlovits by to adjourn executive session and return to open session at 8:14 p.m.</p> <p>Voting yes: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger Voting no: None Absent: T. Johnson</p> |
| Personnel Report | <p>Motion by Marlovits second by Penar to approve the personnel report for July as presented.</p> <p>Voting yes: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger Voting no: None Absent: T. Johnson</p> |
| Superintendent's Contract | <p>Motion by Marlovits second by Rabe to approve the Superintendents' contract as presented.</p> <p>Voting yes: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger Voting no: None Absent: T. Johnson</p> |
| Assistant Superintendent's Contract | <p>Motion by Marlovits second by Rabe to approve the Assistant Superintendent's contract as presented</p> <p>Voting yes: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger Voting no: None Absent: T. Johnson</p> |
| Adjourn | <p>Motion by Gorman second by Marlovits to adjourn at 8:22 p.m.</p> <p>Voting yes: Gorman, C. Johnson, Marlovits, Penar, Rabe, Kellenberger Voting no: None Absent: T. Johnson</p> |

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors – Dr. Stirn and President Kellenberger welcomed visitors.
 - 3.2 Public Comment – Some Country Trail parents commented on what they believe to be a lack of communication over the recent principal separation agreements. Central Education Association President, David Chapman and union Vice-President Kira Gravitt both spoke about what they perceive as a lack of trust, truthfulness, and communication with the administration and board of education.

4.0 Action Items

- 4.1 Consent Agenda – Business Manager Pflug reviewed the revenues and expenditures with the Board. Revenues are currently at 102.96% compared to 129.30% last year with bond proceeds, or 100.38% without the bond proceeds. Expenditures are at 94.61% compared to 99.70% a year ago. These figures may change slightly after the annual audit is complete. The District received five (5) state categorical payments for FY 18. Only one (1) FY 18 payment is due the district in FY 19. The District received \$42,049.55 in impact fees and \$5,787.97 in transition fees for seven new home starts in May. Impact fees were received after the year-end and will be included in the FY 19 budget. A special board meeting will be scheduled to review the tentative budget. The annual audit is scheduled to begin July 30th.
- 4.2 Review Six Month Closed Session Minutes – Agendas and personnel reports are included in the packet. Personnel reports are subject to release but student discipline, litigation and negotiations remain closed.
- 4.3 Accept Bid for Central High School Entrance Improvements – Bid for the school entrance roadway improvements were received. Four companies submitted bids. Schroeder Asphalt was awarded the bid for \$156,375.00. Bids came in slightly higher than expected due to an increase in asphalt over the summer.

5.0 Information Reports

- 5.1 Volunteer Handbook – This handbook will outline the expectations for volunteers and covers DCFS mandates to meet the requirements of Board Policy #6:250. The InCubator program requires parents and business partners on site. The handbook will provide clear guidelines for volunteers.
- 5.2 Construction Update – Director Polowy reported that the Phase II furniture has been delivered and is being installed. All interior renovations are moving along. The kitchen work is continuing, the INCubator lab is on schedule, and siding is being installed on the Veterinary Science Building. Shales McNutt is providing budget updates and we are currently under budget. The Central Middle School gym floor has been replaced and has been sanded and other various projects are being completed.
- 5.3 Sunvest Solar – This item is information only. This company is reaching out to government agencies for a special use permit to put a solar garden in Plato Center north of Russell Road and on the east side of Rippberger Road. We received information because we are property owners near the site.
- 5.4 Board Policy 2:260 Uniform Grievance Policy – This policy is updated to include additional details regarding investigations, notification of findings, and that there is not a right to an independent hearing before the Superintendent or Board. The complaint managers list has been revised to include Mike Potsic.

- 5.5 Board Policy 4:80 Operational Services – This policy is updated to comply with GATA and is included in the annual questionnaire for internal controls.
- 5.6 Board Policy 5:20 – Workplace Harassment Prohibited – The policy has been updated for the District to take remedial and corrective action to address workplace harassment including sexual harassment. The complaint manager is changed to Mike Potsic.
- 5.7 Board Policy 6:250 Community Resources Persons and Volunteers – This policy is updated to community resource persons and volunteers to assist at the school during crisis. It also outlines the expectations of volunteers.
- 5.8 Board Policy 6:60 Curriculum Content – The update in this policy is for districts to include a unit of cursive writing and adjust the physical education requirements for students.

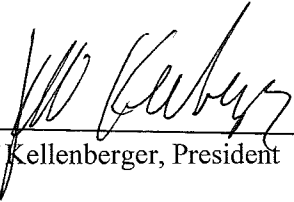
6.0

Executive Session

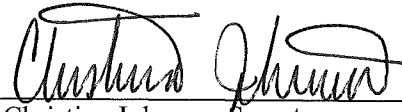
- 6.1 Adjourn Open Meeting
- 6.2 Return to Open Session
- 6.3 Action Items from Closed Session

7.0

Adjourn



Jeff Kellenberger, President



Christina Johnson, Secretary

Next Meeting: August 20, 2018

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: August 20, 2018

Meeting: Regular
Time: 6:03 p.m.

Board Members Present

| | |
|--------------------|---|
| Gorman, Jeff | Y |
| C. Johnson | Y |
| J. Marlovits | Y |
| M. Penar | N |
| Rabe, Laura | N |
| Kellenberger, Jeff | Y |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | Y |
| Birkmeier, Shayne | Y |
| Britts-Axen, Cathy | Y |
| Bushman, Kristine | Y |
| Diversey, Steve | N |
| Jeff Gerard | Y |
| Haug, Matthew | Y |
| Jurs, Rebecca | Y |
| Lewis, Kim | Y |
| McCastland, Kerrie | N |
| Mirenda, Pamela | N |
| Moretti, Megan | Y |
| Paszt, Alex | Y |
| Polowy, Dan | Y |
| Porto, Pam | Y |
| Potsic, Mike | Y |
| Schreiber, Jill | Y |
| Stroh, Terry | Y |
| Testone, Chris | Y |
| Tobin, Brian | Y |
| Vaughn, Michelle | Y |
| Walter, Carie | Y |

Roll Call Roll call was taken at 6:03 p.m.

Present: Gorman, C. Johnson, Marlovits, Kellenberger
Absent: Penar, Rabe

Agenda Motion by Gorman second by Johnson to approve the agenda as presented.

Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

Consent Agenda Motion by Gorman second by Johnson to approve the consent agenda as presented.

Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

- Volunteer Handbook Motion by Johnson second by Marlovits to approve the volunteer handbook as presented.
- Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe
- Cross Country Over-Night Trip Motion by Marlovits second by Johnson to approve the Cross Country Team's overnight trips to the First to the Finish Invitational in Peoria and the Lourdes Academy Invitational in Winneconne, Wisconsin.
- Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe
- Travel Reimbursement Guidelines Motion by Gorman second by Marlovits to approve the Travel Reimbursement Guidelines as presented.
- Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe
- MVSEC Classroom Agreement Motion by Gorman second by Johnson to approve the Classroom Use Agreement with Mid Valley Special Education Cooperative.
- Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe
- Tentative FY 19 Budget Motion by Marlovits second by Gorman to approve the Tentative FY 19 Budget as presented.
- Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe
- Calendar Revision Motion by Marlovits second by Johnson to approve the Revision to the 18-19 School Year Calendar as presented.
- Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe
- Hazardous Routes Motion by Johnson second by Marlovits to approve the Hazardous Routes for Prairie View Grade School as presented.
- Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe
- Executive Session Motion by Johnson second by Marlovits to adjourn open session and enter into executive session at 6:51 p.m.
- Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

- Open Session Motion by Marlovits second Gorman by to adjourn executive session and return to open session at 8:01 p.m.
- Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe
- Personnel Report Motion by Marlovits second by Gorman to approve the personnel report for August as presented.
- Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe
- Adjourn Motion by Gorman second by Marlovits to adjourn at 8:07 p.m.
- Voting yes: Gorman, C. Johnson, Marlovits, Kellenberger
Voting no: None
Absent: Penar, Rabe

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors – Dr. Stirn and President Kellenberger welcomed visitors.
 - 3.2 Public Comment – Parents with early education students spoke about their concerns with the move of the early childhood special education students moving from a central location to their home school.

4.0 Action Items

- 4.1 Consent Agenda – Business Manager Pflug reported the revenues and expenditures for August. Revenues are currently at 2.77% compared to 1.97% a year ago. Expenditures are at 6.05% compared to 6.60 a year ago. The district received an impact fee check for seven (7) homes totaling \$31,803.06.
- 4.2 Volunteer Handbook – The Volunteer Handbook was developed to outline the responsibilities of the Volunteers needed for our new curriculum tech ed programs (Vet Tech, InCubator and Mobile Maker)
- 4.3 Approve two Cross Country Team Overnight Trips – The high school cross-country team is scheduled to compete in two different invitational meets. The first one is The First to the Finish in Peoria, IL and the second is the Lourdes Academy Cross-Country Invitational in Winnecomme, WI.
- 4.4 Approve Travel Reimbursement Guidelines – Board approval is needed to update the travel reimbursement guidelines for district travel and expenses. Any expenses exceeding the guidelines would require board approval to receive reimbursement.
- 4.5 Mid-Valley Special Education Classroom use Agreement – approval is required to renew the districts’ agreement with Mid-Valley Special Ed Cooperative (MVSEC) on an annual basis. All cooperating districts have the same rental fees regardless of where the program is offered.

- 4.6 Adopt the Tentative FY 19 Budget – the tentative FY 19 budget will be on display at the district office for the next 30 days. A notice will be sent to the Courier News and the final budget will be presented at the September meeting. A short hearing to review any changes will take place at 5:55 p.m. prior to the September meeting.
- 4.7 Calendar Revision – The 18-19 school year calendar has been revised to include a school improvement day on February 28, 2019. This change mirrors the curriculum calendar and does not cause any other changes to the calendar.
- 4.8 Prairie View Hazardous Routes – All hazardous routes are reviewed on an annual basis for the Department of Transportation. The hazardous routes have not changed and are still considered a walking hazard.

5.0 Information Reports

- 5.1 Committee Reports – The Foundation is working on the plans for the Burlington Days Parade, the open house event at the high school, the Harlem Wizards and Trivia. Volunteers are hard at work always looking for more help with the Foundation.
- 5.2 Construction Update – Director Polowy thanked everyone for the hard work that went into preparing the high school ready for teachers and students. Everything looks great and the projects still came in under budget. The other work in the district included a new gym floor at Central Middle School, a partial new roof at Prairie View Grade School as well as painting at various locations in the district.
- 5.3 Enrollment Report – This report is different than the usual report. This report shows the number of students registered, the number of students who registration has been started, and the students that have not begun registration at all.

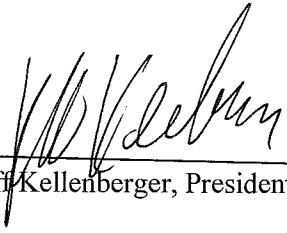
6.0 Freedom of Information Act (FOIA)

- 6.1 Smartprocure – This FOIA occurs quarterly, they are looking at the purchases of the district to allow for better pricing from vendors and Government purchasing agents.
- 6.2 NBC 5 Chicago – Requested information on the number of athletic concussions by gender and sport. As with last year girls soccer had the highest number of concussions.

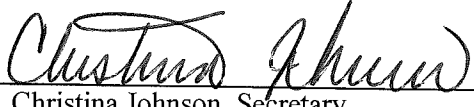
7.0 Executive Session

- 7.1 Adjourn Open Meeting
- 7.2 Return to Open Session
- 7.3 Action Items from Closed Session

8.0 Adjourn



Jeff Kellenberger, President



Christina Johnson, Secretary

Next Meeting: September 24, 2018

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: September 24, 2018

Meeting: Regular
Time: 6:00 p.m.

Board Members Present

| | |
|--------------------|---|
| Gorman, Jeff | N |
| C. Johnson | Y |
| J. Marlovits | Y |
| E. Nolan | Y |
| M. Penar | Y |
| Rabe, Laura | Y |
| Kellenberger, Jeff | Y |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | Y |
| Birkmeier, Shayne | Y |
| Britts-Axen, Cathy | Y |
| Bushman, Kristine | Y |
| Diversey, Steve | N |
| Jeff Gerard | Y |
| Haug, Matthew | Y |
| Jurs, Rebecca | Y |
| Lewis, Kim | N |
| McCastland, Kerrie | N |
| Mirenda, Pamela | N |
| Moretti, Megan | Y |
| Paszt, Alex | Y |
| Polowy, Dan | Y |
| Porto, Pam | N |
| Potsic, Mike | Y |
| Schreiber, Jill | Y |
| Stroh, Terry | N |
| Testone, Chris | Y |
| Tobin, Brian | Y |
| Vaughn, Michelle | Y |
| Walter, Carie | Y |

Roll Call Roll was called at 6:00 p.m.

Present: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Absent: Gorman

Agenda Motion by Johnson second by Marlovits to approve the agenda as presented.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: Gorman

Consent Agenda Motion by Johnson second by Marlovits to approve the consent agenda as presented.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: Gorman

- FY 19 Budget Motion by Marlovits second by Penar to approve the final FY 19 Budget as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: Gorman
- Sale of Surplus Inventory Motion by Johnson second by Nolan to approve the Sale of Surplus Inventory as presented
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: Gorman
- Executive Session Motion by Johnson second by Penar to adjourn open session and enter into executive session at 7:06 p.m.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: Gorman
- Open Session Motion by Nolan second by Marlovits to adjourn executive session and return to open session at 8:23 p.m.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: Gorman
- Personnel Report Motion by Marlovits second by Nolan to approve the personnel report for September as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: Gorman
- Adjourn Motion by Marlovits second by Nolan to adjourn at 8:29 p.m.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: Gorman

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors – Dr. Stirn and President Kellenberger welcomed visitors.
 - 3.2 Public Comment – An early childhood parent addressed the board with her concerns regarding early childhood special education students moving from a central location to their home school. CEA President Dave Chapman congratulated Eric Nolan in his new role as a board member.

4.0

Action Items

- 4.1 Consent Agenda – Business Manager Pflug reported the revenues and expenditures for September. Revenues are currently at 5.10% compared to 4.57% a year ago. Expenditures are at 11.32% compared to 9.09% a year ago. The district received two impact fee checks since the August meeting. The district received \$155,713.84 for 17 new home starts in August and

\$27,310.62 for four (4) new home starts in September. The district has not received transition fees since July. The bills payable report is typical for the month of September, when invoices from the summer orders are paid. Cheryden Juergensen from our auditing firms, Eder Casella & Co. will attend the October meeting to review the results of the recent audit.

- 4.2 Final FY 19 Budget – The draft budget has been on display at the District Office since the August board meeting and no community members have come to the office to review it. A short hearing was held at 5:50 p.m. just prior to this meeting where Business Manager Pflug reviewed the revisions to the draft budget.
- 4.3 Approve Sale of Surplus Inventory – Director Polowy reported to the board that the district has some surplus inventory (old desks, book shelves, and miscellaneous item no longer used in classrooms) that he would like to list on a surplus auction site rather than just throwing it away. He will also create a list of the items to share with community members who are interested in purchasing items as well.

5.0

Information Reports

- 5.1 Committee Reports –The Curriculum Coordinating Council (CCC) passed a course change proposal. Introduction to Physical Science (IPS) and Accelerated Biology will be replaced with Molecular Biology and Honors Molecular Biology. The Curriculum Coordinating Council members are looking at the option of offering keyboarding earlier than third grade, but more discussion is needed for a decision. Dr. Mongan reviewed a slide show presentation on Transitional Math. The Elementary Secondary Education Act has established guidelines to motivate students to take college level course work before they graduate from high school to avoid taking remedial classes in college. The committee also discussed Standards Based Grading; ISBE calls it Competency Based Grading and will require a school district to grade this way. More discussion on Competency Based Grading is needed to see how we should proceed.

DLT – New members were introduced, committee members received the professional development calendar and were reminded to share the calendar in their buildings. McKinney Vento guidelines were reviewed. Some people who are doubled up with another family may be homeless. Staff members need to listen to what students that say things like, we camp at the park or sleep in our car, etc. Central has resources to assist families in need. The committee participated in an activity on Adverse Childhood Experiences and discussed what are the best ways to tackle social emotional issues. Members broke into three groups, elementary, middle and high school and listed their top ten SEL issues. All three groups had the same top issues of anxiety, self-regulation skills, and coping skills when dealing with conflict. Next steps include ways the DLT can help support providing SEL resources to the school buildings.

Foundation – The members participated in the Burlington Days parade, and attended and welcomed guests at the open house. The Wizards event is coming up and staff members are asked get involved. This event is heavily attended by elementary families. Trivia is November 3rd.

EPC – Staff is being trained on district safety procedures by Rebecca Jurs and Dan Polowy. A Central High School student who is President of the Student Advisory committee requested safety training. Rebecca will show students the video she uses for staff training. Bus safety week is in October, all schools will conduct bus evacuation and extra staff members are needed to assist. Fire Prevention Week is also in October. Life safety inspections will begin the end of September, and Assistant Principals were reminded to have updated inventory lists. Members were reminded to list their drills on the spreadsheet in google docs. Administrators were also reminded to test their radios on all channels. Officer Durham has visited all the buildings and plans to visit buildings more often this year. A discussion took place regarding staff safety while in buildings on weekends and holidays.

- 5.2 Homecoming – The Schedule of events was included in the board packet.
- 5.3 Public Act 97-256 Administrator and Teacher Salary Report – The report is included in the board packet and will be posted on the district website.
- 5.4 Public Act 97-0609 Requirements Posting IMRF compensation packages – The report is included in the board packet and will be posted on the district website.
- 5.5 The Village of Burlington, Burlington Park District, and Central CUSD 301 Intergovernmental Agreement meeting regarding Burlington Park – The Village believes that our property ends at Park Street. The Village is interested in building a parking lot near the park by the football field. The first draft of the agreement has the district sharing the cost and that is not acceptable. Dr. Stirn will have the property surveyed and update the Board at the October meeting.
- 5.6 Enrollment Report – Enrollment continues to increase. We are up 150 students from last year


6.0 Freedom of Information Act (FOIA)

- 6.1 HBO Real Sports with Bryant Gumbel- They requested how many students were considered free and reduced that played football in 2012-2013 and 2017-2018.
- 6.2 Deltek – This company requested information on district contracts with vendors that have future expiration dates.
- 6.3 NBC 5 Chicago – The news channel requested records where the District paid a plaintiff or plaintiffs by verdict, settlement or satisfaction as a result of sexual misconduct or sex/gender discrimination.

7.0 Executive Session

- 7.1 Adjourn Open Meeting
- 7.2 Return to Open Session
- 7.3 Action Items from Closed Session

8.0 Adjourn



 Jeff Kellenberger, President



 Christina Johnson, Secretary

Next Meeting: October 15, 2018

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: October 15, 2018

Meeting: Regular
Time: 6:00 p.m.

Board Members Present

| | |
|--------------------|---|
| Gorman, Jeff | Y |
| C. Johnson | Y |
| J. Marlovits | Y |
| E. Nolan | Y |
| M. Penar | Y |
| Rabe, Laura | Y |
| Kellenberger, Jeff | Y |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | N |
| Birkmeier, Shayne | Y |
| Britts-Axen, Cathy | Y |
| Bushman, Kristine | N |
| Diversey, Steve | N |
| Jeff Gerard | N |
| Haug, Matthew | Y |
| Jurs, Rebecca | Y |
| Lewis, Kim | Y |
| McCastland, Kerrie | N |
| Mirenda, Pamela | N |
| Moretti, Megan | N |
| Paszt, Alex | N |
| Polowy, Dan | N |
| Porto, Pam | N |
| Potsic, Mike | Y |
| Schreiber, Jill | Y |
| Stroh, Terry | N |
| Testone, Chris | Y |
| Tobin, Brian | Y |
| Vaughn, Michelle | Y |
| Walter, Carie | Y |

Roll Call Roll was called at 6:02 p.m.

Present: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Absent: None

Agenda Motion by Marlovits second by Johnson to approve the agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Consent Agenda Motion by Johnson second by Gorman to approve the consent agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

- FY 19 Audit Motion by Gorman second by Marlovits to approve the FY 19 Audit as presented.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None
- FFA Overnight Trip Motion by Johnson second by Marlovits to approve the FFA Overnight trip to the FFA Convention as presented
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None
- Executive Session Motion by Penar second by Gorman to adjourn open session and enter into executive session at 6:53 p.m.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None
- Open Session Motion by Penar second by Marlovits to adjourn executive session and return to open session at 7:54 p.m.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None
- Personnel Report Motion by Marlovits second by Gorman to approve the personnel report for October as presented.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None
- Adjourn Motion by Gorman second by Marlovits to adjourn at 7:56 p.m.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors – Dr. Stirn and President Kellenberger welcomed visitors.
 - 3.2 Public Comment –CEA President announced the CEA and BEST Exemplary Employees for September.
 - 3.3 Presentation of the Audit Report – Cheryden Juergenson presented the audit report. She noted that the audit was clean and appreciated the work Business Manager Pflug put in to ensure a smooth audit. Ms. Juergenson reviewed the assets, liabilities and reserves. There are new standards regarding pension liabilities and medical insurance offered to retirees.

4.0

Action Items

- 4.1 Consent Agenda – Business Manager Pflug reported that revenues are at 23.96% compared to 25.58% last years. Expenditures are at 18.32% compared to 15.50% a year ago. The district has not received any impact fees for September and transition fees have not been received since July. Impact fees fund brick and mortar projects and transition fees cover other areas such as salaries, etc. Originally, districts only received impact fees but have developed transition fees over time.
- 4.2 FY 19 Audit – Cheryden Juergenson presented the audit earlier in the meeting, no questions were asked.
- 4.3 Approve FFA Overnight Trip – Teachers Ryan Robinson introduced Buddy Haas. They are both very excited about the new facilities and working toward the future. Students are excited about the new programs. The transition for students from U-46 has been great. A U-46 student placed 5th in horticulture, a Central student placed first in meats and another placed first in the soil contests. They have done very well in the local contests. There is a lot of excitement and energy over the program. The team will join other area teams on coach buses to travel to the convention and seats are limited to eight (8) students. Garth Brooks will perform one evening at the convention. The Daily Herald article on the District's new veterinary tech lab was excellent and went statewide. Other schools are contacting Central 301 to visit the facilities and or model our class.

5.0

Information Reports

- 5.1 Committee Reports –The Curriculum Coordinating Council (CCC) - Kelly Green presented a course name proposal. She would like to change Multimedia to Video Production. This will be more of a television production class and Matt Bilen will set up the pathway for Video Production.
- The committee is still looking at keyboarding. Keyboarding is assessed at the third grade level. The question is should we provide some instruction in grades K-2 to prepare students? The group could not come to consensus and will do more research. They will bring their findings back in November.
- School Report cards will be released October 31st. The summative designation was changed in scoring the report cards. In previous years, the designation for scoring was collected as a district and now each school will be scored with student growth making up 50% of the score. The other measures include chronic absenteeism and climate survey in grade 3-8. High School scores will be calculated differently for now but will shift to a similar model as the elementary schools. Parents will need to be educated to understand how chronic absenteeism will affect the district and lower our score.
- DLT – This meeting focused on social emotional issues. The DLT addressed the issues they see most often – anxiety, self-regulation and how students handle conflict. Kim Paulus and Dave Branstrom shared information what they have learned from their professional development and will offer professional development on these issues. Teachers Zandra McGuire and Gillian Lachansky presented information on the Nurturing Effect. The middle school staff members are attending trainings related to Lost Boys. They have also incorporated “find your calm” – teaching strategies to help students calm themselves. Elementary buildings have adopted the “no-on eats alone” and “start with hello” so no one feels alone. The other main topic was giving back to the community: PKMS Star club is raising funds for hurricane relief efforts, there was discussion to hold a district wide Toys for Tots event with the challenge to fill a decorated bus that travels from school to school to generate excitement.
- Foundation – Most of the discussion was about the Wizards event. Participation is down but the event will still take place. Trivia is coming up – there are still tables available. Part of the InCubator program a non-profit venue is necessary for students to “pitch” their project. The Foundation gave the district \$15,000.00 this year and we asked if we could use \$10,000.00 to provide “seed” money to the students for items they may need for their product. Students would pitch their project in January. The foundation asked if it would be possible to keep the dollars inside the foundation, where community members or foundation members would take

the dollars in from the pitch night but would take a certain percentage of the profit would go back to the foundation. More discussion is needed for this process.

- 5.2 Plat of Survey at the District Office – The district had a survey completed to use in continuing land use discussions with the Village of Burlington and the Burlington Park District.
- 5.3 State of the District event – The district held the State of the District event several years ago. Community members are invited to come and look at score trends, financial data, etc. and give feedback. This event will take place in November after school report cards are released.
- 5.4 Parent University – This is part of Title I requires a committee is made up of community members, staff members, administrators to promote education for our parents and issues they face. The District offered this last spring and it was well received. This year, Dr. Nolan is invited back to talk about anxiety and strategies to help deal with anxiety. The Juvenile Justice Center will offer sessions on targeting violence prevention and Social Media and Safety. The time has been extended to allow for a Q & A session. Babysitting will be available with our high school students.
- 5.5 Triple I – Board members are signed up for workshops on Friday and the conference schedule has been passed out to all members.
- 5.6 Enrollment Report – Country Trails and Central Middle School are each up a student.

6.0 Freedom of Information Act (FOIA)

- 6.1 HBO Real Sports with Bryant Gumbel- They requested how many students were considered free and reduced that played a sport other than football in 2013 and 2017

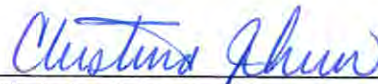
7.0 Executive Session

- 7.1 Adjourn Open Meeting
- 7.2 Return to Open Session
- 7.3 Action Items from Closed Session

8.0 Adjourn



Janet Kellenberger, President



Christina Johnson, Secretary

Next Meeting: November 26, 2018

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: December 3, 2018

Meeting: Regular
Time: 6:00 p.m.

Board Members Present

| | |
|--------------------|---|
| Gorman, Jeff* | Y |
| C. Johnson | Y |
| J. Marlovits | Y |
| E. Nolan | Y |
| M. Penar | Y |
| Rabe, Laura | Y |
| Kellenberger, Jeff | N |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | N |
| Birkmeier, Shayne | Y |
| Britts-Axen, Cathy | Y |
| Bushman, Kristine | N |
| Diversey, Steve | N |
| Jeff Gerard | Y |
| Haug, Matthew | N |
| Jurs, Rebecca | N |
| Lewis, Kim | Y |
| McCastland, Kerrie | N |
| Mirenda, Pamela | N |
| Moretti, Megan | Y |
| Paszt, Alex | N |
| Polowy, Dan | N |
| Porto, Pam | N |
| Potsic, Mike | Y |
| Schreiber, Jill | N |
| Stroh, Terry | Y |
| Testone, Chris | Y |
| Tobin, Brian | Y |
| Vaughn, Michelle | Y |
| Walter, Carie | N |

Roll Call Roll was called at 6:02 p.m.

Present: Johnson, Marlovits, Nolan, Penar, Rabe
Absent: Gorman, Kellenberger

Agenda Motion by Johnson second by Penar to approve the agenda as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Marlovits
Voting no: None
Absent: Gorman, Kellenberger

*Member Gorman entered at 6:09 p.m.

Consent Agenda Motion by Johnson second by Penar to approve the consent agenda as presented.

Voting yes: Gorman, Johnson, Nolan, Penar, Rabe, Marlovits
Voting no: None
Absent: Kellenberger

- Donation Motion by Gorman second by Johnson to approve the Donation to Lily Lake as presented.
- Voting yes: Gorman, Johnson, Nolan, Penar, Rabe, Marlovits
Voting no: None
Absent: Kellenberger
- Tentative Tax Levy Motion by Gorman second by Nolan to approve the Tentative 2018 Tax Levy as presented
- Voting yes: Gorman, Johnson, Nolan, Penar, Rabe, Marlovits
Voting no: None
Absent: Kellenberger
- Cross County Trip Motion by Gorman second by Johnson to approve the overnight Cross Country Trip held on November 2 and 3 as presented.
- Voting yes: Gorman, Johnson, Nolan, Penar, Rabe, Marlovits
Voting no: None
Absent: Kellenberger
- Executive Session Motion by Gorman second by Nolan to adjourn open session and enter into executive session at 8:42 p.m.
- Voting yes: Gorman, Johnson, Nolan, Penar, Rabe, Marlovits
Voting no: None
Absent: Kellenberger
- Open Session Motion by Penar second by Gorman to adjourn executive session and return to open session at 9:32 p.m.
- Voting yes: Gorman, Johnson, Nolan, Penar, Rabe, Marlovits
Voting no: None
Absent: Kellenberger
- Personnel Report Motion by Gorman second by Nolan to approve the personnel report for November as presented.
- Voting yes: Gorman, Johnson, Nolan, Penar, Rabe, Marlovits
Voting no: None
Absent: Kellenberger
- Rescind Offer Motion by Gorman second by Nolan to rescind offer of employment to Shawn Nohl due to no show, no call.
- Voting yes: Gorman, Johnson, Nolan, Penar, Rabe, Marlovits
Voting no: None
Absent: Kellenberger
- Resignation Motion by Nolan second by Gorman to not accept the resignation of Shauna Pena as she desires to continue her employment in the district.
- Voting yes: Gorman, Johnson, Nolan, Penar, Rabe, Marlovits
Voting no: None
Absent: Kellenberger

Adjourn Motion by Nolan second by Marlovits to adjourn at 9:34 p.m.

Voting yes: Gorman, Johnson, Nolan, Penar, Rabe, Marlovits

Voting no: None

Absent: Kellenberger

BOE Meeting

1. Roll Call

2. Pledge of Allegiance

3. Public Open Forum

3.1 Recognition of Visitors – Dr. Stirn and Vice-President Marlovits welcomed visitors.

3.2 Public Comment –CEA Member Hall announced the CEA and BEST Exemplary Employees for October. Mr. Larson addressed the Board regarding the Common Core and where the district stands on it. Mr. Larson is concerned that Common Core is failing. Mrs. Larson addressed the Board on student safety, and she complimented the district on the new facilities and programs.

4.0 Action Items

4.1 Consent Agenda – Business Manager Pflug reported that revenues are at 34.04% compared to 37.37% last years. Expenditures are at 24.08% compared to 29.22% a year ago. The district received two months of impact fees for September (32,096.83) for five (5) home starts and October (\$68,619.47) for twelve (12) new home starts. Transition fees received for October totaled \$10,815. The board will act on a resolution regarding estimated amounts to be levied this year.

4.2 Lily Lake Donation – A Lily Lake family who wished to remain anonymous donated \$1,500.00 for the purchase of books and flexible seating furniture for the library.

4.3 Approve 2018 Tentative Tax Levy – Business Manager Pflug presented a PowerPoint regarding the tentative tax levy. The District will request \$42,575,000.00 for next years' operating expenses but anticipates receiving \$42,207,425.00. With the increase in EAV along with new construction, we believe that the total tax rate for the district will drop from \$6.79 to \$6.70. The District will apply for a grant that would relieve some of the tax burden on taxpayers however; we do not expect to be awarded the grant.

4.4 Approve the High School Cross Country Trip – the High School Cross Country Team attended the State meet November 2 & 3, 2018. Official approval is required.

5.0 Information Reports

5.1 Committee Reports – DLT – is organizing the Toys for Tots donation. On Friday, December 7, 2018, students will collect the toys in the decorated activity bus. Members of the committee also discussed social emotional learning – Instructional Coaches, Dave and Kim are working on modules for Central University and will present to the DLT in March. Jillian Lachanski is working with Dan Peterson a counselor from Naperville on the Nurtured Hearts approach. Mr. Peterson has been trained in the nurturing heart approach and will visit the DLT meeting in January to explore possibilities for our district.
EPC – The meeting was held late October. On October 29, 2018, the district hosted a Parent University with presentation on social media and anxiety with students. Drills are ongoing. Dr. Stirn presented at the Triple I conference on lessons learned from the Parkland Shooting. The committee is working with the business office and maintenance to examine options to strengthen the safety at school entrances.
Foundation – Trivia was a success.

- 5.2 Advanced Placement Opportunities –Rachel Rodriguez, Mike Schmidt, Jackie Hovious, Anette Bliss and Kim Lewis, reviewed efforts to provide students greater access to AP. The rationale is that students who have at least one successful AP class do better in college. The goals for this year includes tracking how many students take AP classes but do not test, and are the students taking the test scoring a three, four or five on the exam. The analysis revealed that 45% of students are not taking the AP test and of the students who did test, 70% scored a three, four, or five. The next steps include surveying students who do not take the exam and those who are not planning to take the exam. The AP subcommittee is also asking staff members to look at their grades vs. AP scores from the past two years. The subcommittee will then work to see how to increase access to AP in a meaningful way.
- 5.3 Academic Advisory CHS – Jeff Herman and Jillian Lachanski reviewed the data collected on the effectiveness of the academic advisory classes implemented this year. Survey data indicates that students and staff believe that the class is effective and a positive experience. Students and staff were asked how they use their advisory time, along with what they liked most and least in the class. Mr. Herman and Ms. Lachanski are examining what needs to be done to enhance the program.
- 5.4 School Report Card/Student Achievement Data – Assistant Superintendent Mongan reviewed the new format of the school report card. The report card now looks at student growth by building rather than looking at how we are doing as a district. Building level, grade level and cohort level data was reviewed. Dr. Mongan highlighted areas of strength and opportunities for improvement by building and grade level as well.
- 5.5 Enrollment Report – The enrollment figures were tabulated on November 20, 2018, and enrollment continues to increase.

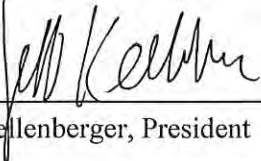
6.0 Freedom of Information Act (FOIA)

- 6.1 Smartprocure – this company requests information on purchase orders and vendors quarterly and we comply with their request.


7.0 Executive Session

- 7.1 Adjourn Open Meeting
7.2 Return to Open Session
7.3 Action Items from Closed Session

8.0 Adjourn



Jeff Kellenberger, President



Christina Johnson, Secretary

Next Meeting: December 17, 2018

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: December 17, 2018

Meeting: Regular
Time: 6:00 p.m.

Board Members Present

| | |
|--------------------|---|
| Gorman, Jeff | Y |
| C. Johnson | Y |
| J. Marlovits | Y |
| E. Nolan | Y |
| M. Penar | Y |
| Rabe, Laura | Y |
| Kellenberger, Jeff | Y |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | N |
| Birkmeier, Shayne | Y |
| Britts-Axen, Cathy | Y |
| Bushman, Kristine | N |
| Diversey, Steve | N |
| Jeff Gerard | Y |
| Haug, Matthew | Y |
| Jurs, Rebecca | Y |
| Lewis, Kim | Y |
| McCastland, Kerrie | N |
| Mirenda, Pamela | N |
| Moretti, Megan | N |
| Paszt, Alex | N |
| Polowy, Dan | N |
| Porto, Pam | Y |
| Potsic, Mike | Y |
| Schreiber, Jill | N |
| Stroh, Terry | N |
| Testone, Chris | N |
| Tobin, Brian | Y |
| Vaughn, Michelle | Y |
| Walter, Carie | N |

Roll Call Roll was called at 6:00 p.m.

Present: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Absent: None

Agenda Motion by Johnson second by Nolan to approve the agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Consent Agenda Motion by Gorman second by Johnson to approve the consent agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

- 2018 Tax Levy Motion by Johnson second by Penar to approve the 2018 Tax Levy as presented.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None
- Property Tax Relief Grant Motion by Johnson second by Penar to approve the property tax relief grant application as presented
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None
- Executive Session Motion by Johnson second by Marlovits to adjourn open session and enter into executive session at 7:00 p.m.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None
- Open Session Motion by Marlovits second by Gorman to adjourn executive session and return to open session at 7:39 p.m.
- Voting yes: Gorman, Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: Nolan
- Personnel Report Motion by Gorman second by Penar to approve the personnel report for December as presented.
- Voting yes: Gorman, Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: Nolan
- BEST Contract Motion by Marlovits second by Gorman to approve the BEST contract as presented.
- Voting yes: Gorman, Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: Nolan
- Adjourn Motion by Penar second by Gorman to adjourn at 7:45 p.m.
- Voting yes: Gorman, Johnson, Penar, Rabe, Marlovits, Kellenberger
Voting no: None
Absent: Nolan

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum

- 3.1 Recognition of Visitors – Dr. Stirn and President Kellenberger welcomed visitors.
- 3.2 Public Comment –BEST President Dieckoff thanked the board for their work on the negotiation agreement. Lily Lake teacher Kathie Dickson thanked everyone for the support the Lily Lake staff received during their recent loss of a staff member. LeeAnn Larson addressed the board related to the upcoming board elections and asked if the District could advertise the open board positions in some manner. Rob Larson had questions related to the difference between advanced placement classes, honors classes and accelerated classes.

4.0 Action Items

- 4.1 Consent Agenda – Business Manager Pflug reported that revenues are at 36.13% compared to 39.21% last years. Expenditures are at 36.14% compared to 36.49% a year ago. The November and December impact fees have not been received as of tonight. The bills payable report is typical for this time of year. The board will act on a resolution regarding estimated amounts to be levied this year.
- 4.2 Approve 2018 Tax Levy – The tax levy was presented last month, no changes have occurred. The expected tax rate will decrease \$0.08 lowering the total tax rate to \$6.70.
- 4.3 Approve the Property Tax Relief Grant – The State Board is offering grant money to eligible school districts. The awarded amount of money cannot be greater than 1% of the EAV of a district. Fifty million dollars will be provided for the grant.

5.0 Information Reports

- 5.1 Committee Reports - Foundation – The end of year meeting was spent reflecting on what went well and the things that did not go well. The date for 2019 Trivia is November 9, 2019 at the Elgin boat.
- 5.2 Instructional Coaches Update – The team of Instructional Coaches presented a Power Point to the board detailing the numerous projects they are working on. The coaches have instituted Central University (Online professional development developed by our coaches), and provide countywide professional development and presentations at numerous conferences. The district tech fair was a huge success due to their hard work. The coaches have begun podcasting sessions hosted by Stacy Regan and Mike Doyle highlighting different areas in the district. Several area districts have requested to visit our facilities and programs to use as a model for their district. The instructional coaches are excited about their work and will continue to provide programs to our staff and county teachers.
- 5.3 Accelerated Placement – Shayne Birkmeier reviewed the screening process and criteria for early entrance to kindergarten and/or first grade. Mrs. Birkmeier presented future goals to implement for accelerated math in grades 4-8 (similar to what we are doing at Central Middle School with algebra). Mrs. Birkmeier also touched on future ideas for grade acceleration and the criteria that will need to be achieved to qualify for this program.
- 5.5 Enrollment Report – The enrollment figures from December 13, 2018 show an increase of seven (7) students.

- 6.0 Freedom of Information Act (FOIA)
 - 6.1 The Daily Herald– The Daily Herald annually requests Board of Education Meeting Dates.

- 7.0 Executive Session
 - 7.1 Adjourn Open Meeting
 - 7.2 Return to Open Session
 - 7.3 Action Items from Closed Session

- 8.0 Adjourn



Jeff Kellenberger, President



Christina Johnson, Secretary

Next Meeting: January 22, 2019

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: January 28, 2019

Meeting: Regular
Time: 6:00 p.m.

Board Members Present

| | |
|--------------------|---|
| Gorman, Jeff | Y |
| C. Johnson | Y |
| J. Marlovits | Y |
| E. Nolan | Y |
| M. Penar | Y |
| Rabe, Laura | Y |
| Kellenberger, Jeff | N |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | N |
| Birkmeier, Shayne | Y |
| Britts-Axen, Cathy | Y |
| Bushman, Kristine | N |
| Diversey, Steve | N |
| Jeff Gerard | N |
| Haug, Matthew | Y |
| Jurs, Rebecca | Y |
| Lewis, Kim | N |
| McCastland, Kerrie | N |
| Mirenda, Pamela | N |
| Moretti, Megan | N |
| Paszt, Alex | N |
| Polowy, Dan | N |
| Porto, Pam | Y |
| Potsic, Mike | Y |
| Schreiber, Jill | N |
| Stroh, Terry | N |
| Testone, Chris | Y |
| Tobin, Brian | Y |
| Vaughn, Michelle | Y |
| Walter, Carie | Y |

Roll Call Roll was called at 6:00 p.m.

Present: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe
Absent: Kellenberger

Agenda Motion by Johnson second by Gorman to approve the agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe
Voting no: None
Absent: Kellenberger

Consent Agenda Motion by Penar second by Nolan to approve the consent agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe
Voting no: None
Absent: Kellenberger

- Bus Bid Motion by Johnson second by Penar to approve the 2019-2020 Bus Lease as presented.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe
Voting no: None
Absent: Kellenberger
- Closed Session Motion by Gorman second by Johnson to approve the release of closed session
Minutes items as presented
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe
Voting no: None
Absent: Kellenberger
- Board Policy 6:135 Motion by Johnson second by Gorman to approve board policy 6:135 Accelerated Placement
as presented.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe
Voting no: None
Absent: Kellenberger
- Overnight Trip Motion by Gorman second by Nolan to approve the overnight trip for the Dance team to
compete in the State competition in Bloomington as presented.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe
Voting no: None
Absent: Kellenberger
- Executive Session Motion by Johnson second by Nolan to adjourn open session and enter into executive session
at 6:46 p.m.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe
Voting no: None
Absent: Kellenberger
- Open Session Motion by Gorman second by Penar to adjourn executive session and return to open session
at 8:40 p.m.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe
Voting no: None
Absent: Kellenberger
- Personnel Report Motion by Gorman second by Penar to approve the personnel report for January as presented.
- Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe
Voting no: None
Absent: Kellenberger

Adjourn Motion by Gorman second by Rabe to adjourn at 8:42 p.m.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe
Voting no: None
Absent: Kellenberger

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors – Vice President Marlovits welcomed visitors and thanked administration for cancelling school due to weather.
 - 3.2 Public Comment –Mrs. Schleicher addressed the board with concerns related to her student's early education class.
 - 3.3 Board Presentation – Architect Steve Nelson from Larson and Darby attended the meeting to present the Board with an award from the American Institute of Architects (AIA). It is the Award of Excellence for Interior Design for the renovation work and addition to Central High School.

4.0 Action Items

- 4.1 Consent Agenda – Business Manager Pflug reported that revenues are at 37.21% compared to 40.43% a year ago. Expenditures are at 41.67% compared to 42.26% last year. The district received two months of impact fees. In November, two home permits were issued generating \$9,726.21 in impact fees. In December, 19 permits were issued providing the district \$137,384.67 in impact fees. The district also received transition fees in the amount of \$12,910.02.
- 4.2 Approve 2019-2020 bus Bid – Mid West Transit was the low bidder and will supply buses for the 2019-2020 and 2020 – 2021 school year.
- 4.3 Approve the Release of Closed Session Minutes - The closed session items that can be approved for release include personnel reports. All minutes related to student discipline will remain closed.
- 4.4 Approve Dance Team Overnight Trip to the State Competition– The Dance team is seeking permission to attend the overnight State competition in Bloomington.

5.0 Information Reports

- 5.1 Committee Reports – The DLT hosted guest speaker, Dan Peterson with Compass for Life. The Nurtured Heart Program promotes positive engagement with students. The committee will follow up at their February meeting. The Instructional Coaches are working on an online professional development course for social emotional learning.
EPC – At the last meeting the committee discussed the carbon monoxide incident caught by Bluepoint at Central High School. Burlington Fire Department corrected the problem and students were not allowed back in the building until the fire department cleared the building for entry. Dr. Stirn would like more staff trained in CPR and the use of the AED units. Burlington Fire Department has offered to assist Nurse Lullo for trainings. Students could be trained as well. Topics from the Regional Office included the dangers of vaping and the use of delayed evacuations due to a false alarm pull from an intruder or active shooter.
- 5.2 Student Services Department Staffing – Director Mike Potsic and Assistant Director Michelle Vaughn reviewed the increase in staffing that has occurred this year due to the increased needs of the district. Director Potsic has added a social worker, a psychologist, and special teachers to the department and has increased student support staff throughout the district. The department also added a full-time assistant director and a full-time secretary to assist staff.

- 5.3 Educator of the Year – The District has three (3) teachers nominated for Educator of the Year. They are middle school teacher Tina Scruggs nominated by Amy Bender, high school student services counselor Rachel Rodriguez nominated by Mary Schmitt and high school teacher David Semmen nominated by Anette Bliss. The awards ceremony will occur in May.
- 5.4 Board Candidate Community Forum – The forum is scheduled for March 7, 2019 and more information will be shared as it becomes available.
- 5.5 Legislative Breakfast – The District 301 Leadership Group is planning this legislative breakfast for March 4, 2019 at Central High School. The purpose of this breakfast is to meet the newly elected Legislators and discuss topics concerning Kane County Schools. Representatives from all nine Kane County schools and the Kane County Regional Office will be included in this event.
- 5.6 Enrollment Report – the district continues to grow, we have had 10 students enroll since December. Permits for new homes are stable and up from last year.

6.0 Freedom of Information Act (FOIA)

- 6.1 Meritt Credit Bureau– This Company requested the bond information Mechanical Concepts provided the district for the work they performed on the high school addition.

7.0 Executive Session

- 7.1 Adjourn Open Meeting
7.2 Return to Open Session
7.3 Action Items from Closed Session

8.0 Adjourn



Janet Marlovits, Vice-President



Christina Johnson, Secretary

Next Meeting: February 19, 2019

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: February 19, 2019

Meeting: Regular
Time: 6:00 p.m.

Board Members Present

| | |
|--------------------|----|
| Gorman, Jeff | Y |
| C. Johnson | Y |
| J. Marlovits | Y |
| E. Nolan | Y* |
| M. Penar | N |
| Rabe, Laura | Y |
| Kellenberger, Jeff | Y |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | N |
| Birkmeier, Shayne | Y |
| Britts-Axen, Cathy | Y |
| Bushman, Kristine | N |
| Diversey, Steve | N |
| Jeff Gerard | N |
| Haug, Matthew | Y |
| Jurs, Rebecca | Y |
| Lewis, Kim | N |
| McCastland, Kerrie | N |
| Mirenda, Pamela | N |
| Moretti, Megan | N |
| Paszt, Alex | Y |
| Polowy, Dan | N |
| Porto, Pam | Y |
| Potsic, Mike | Y |
| Schreiber, Jill | N |
| Stroh, Terry | N |
| Testone, Chris | Y |
| Tobin, Brian | Y |
| Vaughn, Michelle | Y |
| Walter, Carie | Y |

Roll Call Roll was called at 6:00 p.m.

Present: Gorman, Johnson, Marlovits, Rabe, Kellenberger
Absent: Nolan, Penar

Agenda Motion by Johnson second by Marlovits to approve the agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Rabe, Kellenberger
Voting no: None
Absent: Nolan, Penar
*Member Nolan entered at 6:01 p.m.

Consent Agenda Motion by Marlovits second by Gorman to approve the consent agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Rabe, Kellenberger
Voting no: None
Absent: Penar

Cheer Trip Motion by Marlovits second by Nolan to approve the overnight trip for the Cheer team to attend the State competition as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Rabe, Kellenberger
Voting no: None
Absent: Penar

Dance Soloist Trip Motion by Johnson second by Nolan to approve the overnight trip for the Dance Soloist to attend the State meet as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Rabe, Kellenberger
Voting no: None
Absent: Penar

Wrestling Trip Motion by Gorman second by Rabe to approve the wrestling team overnight trip to compete at the regional meet in Geneseo as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Rabe, Kellenberger
Voting no: None
Absent: Penar

Wrestling Trip Motion by Gorman second by Johnson to approve the overnight trip for the wrestling team to attend the State competition.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Rabe, Kellenberger
Voting no: None
Absent: Penar

Music Trip Motion by Marlovits second by Johnson to approve the overnight trip for the chorale, wind symphony and wind ensemble to attend the competition at Disney World as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Rabe, Kellenberger
Voting no: None
Absent: Penar

Executive Session Motion by Johnson second by Marlovits to adjourn open session and enter into executive session at 7:32 p.m.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Rabe, Kellenberger
Voting no: None
Absent: Penar

Open Session Motion by Gorman second by Marlovits to adjourn executive session and return to open session at 9:07 p.m.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Rabe, Kellenberger
Voting no: None
Absent: Penar

Personnel Report Motion by Gorman second by Marlovits to approve the personnel report for February as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Rabe, Kellenberger
Voting no: None
Absent: Penar

Adjourn Motion by Nolan second by Marlovits to adjourn at 9:11 p.m.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Rabe, Kellenberger
Voting no: None
Absent: Penar

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors – Dr. Stirn welcomed visitors and staff
 - 3.2 Public Comment –No public comment
 - 3.3 Recognition – The cheer team, dance soloist, wrestlers and their coaches were recognized and congratulated for their participation and accomplishments in the State competitions.

4.0 Action Items

- 4.1 Consent Agenda – Business Manager Pflug reported that revenues are at 39.34% compared to 41.65% a year ago. Expenditures are at 46.07% compared to 47.17% last year. The district has not received impact or transition fees so far this month. The bills payable report is typical. The State Board of Education announced the 28 districts that will receive the tax relief grant. A total of 373 district applied for the grant. Central was ranked 112th on the list. The grant was not awarded to any unit school districts.
- 4.2 Approve the Overnight Cheer Team trip to the State Competition - The cheer team requested permission to attend an overnight trip to Bloomington, IL to compete in the State Competition on Saturday, February 1 and 2, 2019 The team placed 6th in the competition.
- 4.3 Approve the Overnight Dance Team Soloist's trip to the State Competition - Approval is requested for a dance team soloist to compete in the Illinois Drill Team State Competition on Saturday, February 9, 2019. Miss Schopen placed 3rd in the competition.
- 4.4 Approve the Overnight Wrestling Team trip to Sectionals - The Central High School Wrestling Team requested permission to attend the Sectionals Competition in Geneseo, IL February 9-10, 2019.
- 4.5 Approve the Overnight Wrestling Team trip to the State Competition - The Central High School Wrestlers, Josua Ferro and Nick Termini earn the opportunity to compete in the IHSA State Competition in Champaign, IL on February 14 - 17, 2019. Josue earned fourth place and Nick took first place with a perfect season of 50 - 0

- 4.6 Approve the Overnight CHS Chorale, Wind Symphony and Wind Ensemble trip to Disney World Band / Music teachers Mr. Nesseth and Mr. Struyk are seeking permission to take the Chorale, Wind Symphony, and Wind Ensemble groups to the Festival Disney Competition of Performing Ensembles from March 21-25, 2019.

5.0

Information Reports

- 5.1 Committee Reports – The DLT reviewed the training received from the Nurtured Heart approach. Most of the meeting was spent discussing the changes in the 2019-2020 calendar. Changes may include an earlier start date, e-Learning days, which could occur during the November conference days and emergency days. The State is revisiting some of the original proposed changes. CCC – Keyboarding was revisited. Currently keyboarding starts in third grade. The decision of the committee was to leave keyboarding in third grade but incorporate a digital piece in the progression of writing in grades K-1. The decision will go to the ELA Sac to determine what is appropriate. Standards Based Grading was the other agenda item. Standards Based Grading is based on outcomes, and competency grading is based on student progress. After much of discussion the CCC decided retain our current grading structure. Some neighboring districts are piloting various standard based programs. A major focus area is on completing common assessments.
- 5.2 German American Partnership Program (GAPP) – German teacher Anette Bliss presented on the long-standing student exchange program where Central students travel to Dresden German for 14 days during the summer. Mrs. Bliss and Mr. Krallitsch will chaperone the trip. In October the German students come to our District and stay with our families.
- 5.3 German 4/AP German Textbook – German teacher Anette Bliss addressed the board on the complexity of teaching German 4/AP German. She uses many different vehicles to teach this level (internet, you tube, etc.) moreover, the current textbook is no longer supported. Mrs. Bliss is recommending two textbooks: Prima Plus with the workbook. This textbook targets high school students and Netzwerk. Netzwerk targets the 5th year student (college level). Both textbooks are from German textbook publishers.
- 5.4 2019-2020 School Year Calendar – Dr. Stirn presented two versions of the 19-20 calendar. Dr. Stirn explained the changes mandated by the State. The changes include students attending 176 days without including parent teacher conferences. Previously, the State required students attend school for five clock hours in order to qualify for a full day of student attendance. The new requirements have left it up to the district to choose what a day of attendance will look like. If districts choose to use "e-Learning Days", emergency days would not have to be made up because the student could work from home. Dr. Stirn believes these changes may be rolled back. District 301 belongs to the Mid-Valley and Fox Valley cooperatives along with the other Kane County schools. Most of these schools are implementing a start date of August 14 for students. This early start would allow high school student finish finals prior to winter break, and the school year would end before Memorial Day. The other calendar is the same format as we have had in the past. Right now, the only district staying with the later student start date is Geneva. Dr. Stirn recommends going with the new format due to our partnerships with the other districts.
- 5.5 Lunch Prices – Business Manager Pflug presented the increase in lunch prices to the board. The increase allows us to be in compliance with State guidelines. The last increase was two years ago. The recommended increase is: high School and elementary lunches \$.15, middle school \$.10 and adult lunch \$.25.
- 5.6 Math Team Results – The math team placed second at the Fox River Valley Conference. This is Central's second year in this conference. Mrs. Keil is working with Mrs. Sinnavev to take over as

coach.

- 5.7 WYSE Team Results – The WYSE team placed first in the regionals. They will compete in the State competition in March.
- 5.8 Technology Update – Director Tobin reported that we were awarded the grant for the fiber project connecting Lily Lake to the main campus. The fiber grant will cover approximately 50% of the project. During that grant process Director Tobin learned of another grant opportunity which we were approved for that will cover another 40% of the project. He is completing the paperwork and hope to have this project completed by the end of the school year.
Chromebook rotation – Director Tobin has updated the Chromebook rotation to a three-year cycle that includes a warranty for the devices. The high school will remain on a two year rotation.
- 5.9 Capital Projects – Director Polowy reviewed a list of project slated for summer 2019. Projects include work at all district buildings from new roofs to painting. Director Polowy will have projected costs for his projects at the March meeting.
- 5.10 Enrollment Report – Enrollment has decreased due to earl graduates. Howard B. Thomas and Country Trails both saw a small increase in enrollment.

6.0 Freedom of Information Act (FOIA)

- 6.1 Smart Procure – This is a recurring quarterly request for purchasing information for the past six months.
- 6.2 Christine Smith – This is a request from an individual who wanted to see copies of inspection reports, invoices and contracts for all back flow, fire sprinkler, fire alarm and hood ranges owned by the district.
- 6.3 Geoff Starr – request employee emails with the groups Moms Demand Action, Everytown for Gun Safety, March for our Lives, Student Demand Action, or Womens March.-we did not have any employees with this information.

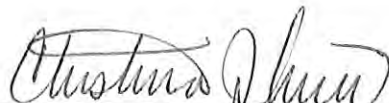
7.0 Executive Session

- 7.1 Adjourn Open Meeting
7.2 Return to Open Session
7.3 Action Items from Closed Session

8.0 Adjourn



Janet Marlovits, Vice-President



Christina Johnson, Secretary

Next Meeting: March 18, 2019

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: March 18, 2019

Meeting: Regular
Time: 6:00 p.m.

Board Members Present

| | |
|--------------------|----|
| Gorman, Jeff | Y |
| C. Johnson | Y |
| J. Marlovits | Y |
| E. Nolan | Y* |
| M. Penar | Y* |
| Rabe, Laura | Y |
| Kellenberger, Jeff | Y |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | Y |
| Birkmeier, Shayne | N |
| Britts-Axen, Cathy | Y |
| Bushman, Kristine | Y |
| Diversey, Steve | N |
| Jeff Gerard | Y |
| Haug, Matthew | Y |
| Jurs, Rebecca | Y |
| Lewis, Kim | Y |
| McCastland, Kerrie | N |
| Mirenda, Pamela | Y |
| Moretti, Megan | Y |
| Paszt, Alex | Y |
| Polowy, Dan | Y |
| Porto, Pam | N |
| Potsic, Mike | Y |
| Schreiber, Jill | Y |
| Stroh, Terry | N |
| Testone, Chris | Y |
| Tobin, Brian | Y |
| Vaughn, Michelle | Y |
| Walter, Carie | Y |

Roll Call Roll was called at 6:00 p.m.

Present: Gorman, Johnson, Marlovits, Rabe, Kellenberger
Absent: Nolan, Penar

Agenda Motion by Johnson second by Marlovits to approve the agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Rabe, Kellenberger
Voting no: None
Absent: Nolan, Penar
*Member Nolan entered at 6:02 p.m.
*Member Penar entered at 6:06 p.m.

Consent Agenda Motion by Johnson second by Nolan to approve the consent agenda as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

School Calendar Motion by Marlovits second by Gorman to approve the 2019-2020 School Calendar as presented.

Voting yes: Gorman, Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: Nolan
Absent: None

Fox Valley Career Center Motion by Gorman second by Johnson to approve the Fox Valley Career Center joint agreement as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

IHSA Agreement Motion by Nolan second by Marlovits to approve the annual agreement with IHSA as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

German Textbooks Motion by Johnson second by Gorman to approve the German 4 and AP German textbooks as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Resolution Motion by Marlovits second by Gorman to approve the resolution to dismiss part-times teachers as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Resolution Motion by Gorman second by Johnson to approve the resolution to dismiss first, second, and third year probationary teachers.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Lunch Prices Motion by Johnson second by Nolan to approve the increase in lunch prices for the 2019-2020 school year as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

German Trip Motion by Gorman second by Johnson to approve the German American Partnership program overnight trip for 2020 as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Affiliation Agreement Motion by Marlovits second by Gorman to approve the Veterinary Science Affiliation Agreement as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Executive Session Motion by Johnson second by Penar to adjourn open session and enter into executive session at 6:49 p.m.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Open Session Motion by Marlovits second by Nolan to adjourn executive session and return to open session at 8:45 p.m.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Personnel Report Motion by Marlovits second by Nolan to approve the personnel report for March as presented.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Adjourn Motion by Penar second by Marlovits to adjourn at 8:46 p.m.

Voting yes: Gorman, Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors – Dr. Stirn welcomed visitors and staff
 - 3.2 Public Comment –CEA President Chapman would like to have the board meeting recorded for people who are unable to attend meetings. Mr. Harry Dexter addressed the Board on bullying and read a Facebook post to the board. Kelli Stoner announced the CEA exemplary teachers for January and February and Marlene DeTamble spoke to efforts at Prairie View to support positive student character traits and behaviors. She shared that staff encourage students to speak up

about their feelings and to care about each other. Mrs. DeTamble believes parents and stakeholders should be models to their children on social media, and in their personal actions.

4.0

Action Items

- 4.1 Consent Agenda – Business Manager Pflug reported that revenues are at 40.65% compared to 43.51% a year ago. Expenditures are at 52.06% compared to 52.02% last year. The district received impact fees for two homes from February totaling \$21,027.40, no transition fees were received. The bills payable report is typical for the month of March. Mrs. Pflug reviewed the staff who are the delegated authority for grant administration. This is required under the Illinois Grant Accountability and Transparency Act (GATA).
- 4.2 Approve the 2019-2020 School Calendar – The school code was changed due to evidenced based funding requiring students to attend school 176 days. In prior years, students attended 174 days with two additional days used for parent teacher conferences. The new school code law would eliminate that option. Now the State has updated the requirements and the two days for parent teacher conferences will count toward the 176-student attendance day requirement. The calendar for 2019-2020 has the first day of student attendance as August 14, 2019 (kindergarten and early childhood classes begin on August 19th). The last day of student attendance will be May 21, 2020. E-Learning days can be used for making up five emergency days if the district decided to utilize them.
- 4.3 Approve the Fox Valley Career Center Joint Agreement - Approval is required to allow Central students the ability to attend programs offered by the Fox Valley Career Center.
- 4.4 Approve the IHSA Agreement – This annual agreement allows Central students the access to IHSA tournaments and sponsored events.
- 4.5 Approve the German 4 and AP German Textbooks – The current textbooks are no longer supported and the new Prima and Netzwerk books are recommended.
- 4.6 Resolution to Dismiss Part Time Teachers – All district part-time certified teachers are released and must re-apply for their position on an annual basis.
- 4.7 Dismissal of First, Second or Third year Probationary Teachers - The Dismissal of First, Second, or Third year Probationary Teachers is an action covered under Senate Bill 7. The list includes the name of any first through third year non-tenured teacher that are dismissed at the end of the school year.
- 4.8 Approve Lunch Prices for 2019-2020 School Year – This increase is based on USDA guidelines. Increases include: \$0.15 for high school lunch and elementary lunches, \$0.10 for a middle school lunch, and \$0.25 for adult lunches.
- 4.9 Approve the German American Partnership Program Trip for 2020- Eight to fifteen students will travel to a school near Dresden in June of 2020. In the fall of 2020 the German students will visit Central.
- 4.10 Approve the Veterinary Science Affiliation Agreement – The affiliation agreement is required to provide the veterinary technology students an opportunity to earn their veterinary technician certification.

5.0

Information Reports

- 5.1 Committee Reports – The DLT discussed the calendar options including spring break, e-Learning days and parent teacher conferences. The DLT is supportive of the calendar. Instructional coaches Kim Paulus and Dave Brannstrom shared an online course that they have developed to help teachers assist students with anxiety. The course includes resources and is available for staff.
- Emergency Preparedness – district wide cameras was discussed, administrators believe more cameras are needed. Hall Pass will be installed in all buildings to help manage visitors. Training will take place and be ready for the start of school. It was discovered that parochial schools are not on the lock down list but that has been communicated. A question was asked how we handle active shooter drills with special education students, and we review the needs of our students related to any safety drills.
- Foundation – had a good turnout for the membership meeting. Member Penar rejoined the committee. More new members are still needed. November 9th is Trivia – Disney is the theme.
- 5.8 Technology Update – Director Tobin reported that the Lily Lake fiber project is waiting for final approval from the Federal Government to start. Once Lily Lake is completed all school buildings will be connected by fiber. We may have to re-route some of our fiber due to the new roundabout that will be constructed at Plato Road and Route 47. The State is introducing some new student data security laws that look good. Some areas are still vague.
- 5.9 Capital Projects – Director Polowy reported that the roundabout will start when school lets out and construction could continue into the school year. The bid for the roof and HVAC projects is out and will be opened April 4th. The interior renovations be will be opened at the end of April and will be ready for approval at the May board meeting. District parking lots were damaged with the bad weather this winter. We will need to examine repairs that were not included in this year budget.
- 5.10 Enrollment Report – some gains and losses this month which left of at the same number as last month – 4,288


6.0

Executive Session

- 6.1 Adjourn Open Meeting
6.2 Return to Open Session
6.3 Action Items from Closed Session

7.0

Adjourn



Jeff Kellenberger, President



Christina Johnson, Secretary

Next Meeting: April 15, 2019

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: April 15, 2019

Meeting: Regular
Time: 6:01 p.m.

Board Members Present

| | |
|--------------------|---|
| Gorman, Jeff | N |
| C. Johnson | Y |
| J. Marlovits | Y |
| E. Nolan | Y |
| M. Penar | Y |
| Rabe, Laura | Y |
| Kellenberger, Jeff | Y |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | Y |
| Birkmeier, Shayne | Y |
| Britts-Axen, Cathy | N |
| Bushman, Kristine | Y |
| Diversey, Steve | N |
| Jeff Gerard | Y |
| Haug, Matthew | Y |
| Jurs, Rebecca | Y |
| Lewis, Kim | Y |
| McCastland, Kerrie | N |
| Mirenda, Pamela | N |
| Moretti, Megan | Y |
| Paszt, Alex | Y |
| Polowy, Dan | Y |
| Porto, Pam | N |
| Potsic, Mike | Y |
| Schreiber, Jill | Y |
| Stroh, Terry | Y |
| Testone, Chris | Y |
| Tobin, Brian | Y |
| Vaughn, Michelle | Y |
| Walter, Carie | Y |

Roll Call Roll was called at 6:01 p.m.

Present: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Absent: Gorman

Agenda Motion by Johnson second by Penar to approve the agenda as presented.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: Gorman

Consent Agenda Motion by Marlovits second by Nolan to approve the consent agenda as presented.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: Gorman

- Paper Bid Motion by Nolan second by Johnson to approve the paper bid as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- Roof Bid Motion by Penar second by Johnson to approve the roof bid for Prairie View Grade School and Central High School as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- HVAC Bid Motion by Marlovits second by Nolan to approve the HVAC bid for Prairie Knolls Middle School as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- Girls Track Trip Motion by Marlovits second by Johnson to approve the girls track overnight trip as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- WYSE Team Trip Motion by Johnson second by Marlovits to approve the WYSE team overnight trip as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- Affiliation Agreement Motion by Marlovits second by Nolan to approve the affiliation agreement between Northern Kane Region 110 and Tails Humane Society as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- Affiliation Agreement Motion by Johnson second by Nolan to approve the affiliation agreement between Northern Kane Region 110 and Dundee Animal Hospital as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman

Affiliation Agreement Motion by Johnson second by Nolan to approve the affiliation agreement between Northern Kane Region 110 and Top Notch Kennels as presented.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger

Voting no: None

Absent: Gorman

Affiliation Agreement Motion by Marlovits second by Nolan to approve the affiliation agreement between Northern Kane Region 110 and Heartland Animal Hospital as presented.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger

Voting no: None

Absent: Gorman

Affiliation Agreement Motion by Johnson second by Marlovits to approve the affiliation agreement between Northern Kane Region 110 and A.D.O.P.T. Animal Shelter as presented.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger

Voting no: None

Absent: Gorman

Affiliation Agreement Motion by Marlovits second by Nolan to approve the affiliation agreement between Northern Kane Region 110 and Valley Animal Hospital as presented.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger

Voting no: None

Absent: Gorman

Affiliation Agreement Motion by Johnson second by Nolan to approve the affiliation agreement between Northern Kane Region 110 and FTEA Friends for Therapeutic Equine as presented.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger

Voting no: None

Absent: Gorman

Affiliation Agreement Motion by Marlovits second by Nolan to approve the affiliation agreement between Northern Kane Region 110 and Pet Vet Mobile Practice as presented.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger

Voting no: None

Absent: Gorman

Affiliation Agreement Motion by Marlovits second by Johnson to approve the affiliation agreement between Northern Kane Region 110 and Santa's Village as presented.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger

Voting no: None

Absent: Gorman

- Fox College Motion by Penar second by Marlovits to approve the agreement between Northern Kane Region 110 and Fox College, INC. as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- FFA Trips Motion by Johnson second by Penar to approve the overnight trips (3) in June 2019 as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- IMRF Resolution Motion by Marlovits second by Johnson to approve the resolution to include cash payments related to health insurance as IMRF earnings.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- Executive Session Motion by Marlovits second by Johnson to adjourn open session and enter into executive session at 7:48 p.m.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- Open Session Motion by Marlovits second by Penar to adjourn executive session and return to open session at 8:38 p.m.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- Settlement Motion by Nolan second by Marlovits to approve the settlement agreement for student #508297 as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman
- Personnel Report Motion by Penar second by Nolan to approve the personnel report for April as presented.
- Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
 Voting no: None
 Absent: Gorman

Adjourn Motion by Marlovits second by Nolan to adjourn at 8:45 p.m.

Voting yes: Johnson, Marlovits, Nolan, Penar, Rabe, Kellenberger
Voting no: None
Absent: Gorman

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors – Dr. Stirn welcomed visitors and staff
 - 3.2 Public Comment –No public comment.

4.0

Action Items

- 4.1 Consent Agenda – Business Manager Pflug reported that revenues are at 42.23% compared to 45.03% a year ago. Expenditures are at 56.54% compared to 57.28% last year. The district received impact fees for five homes from February totaling \$19,674.99, no transition fees were received. Two categorical payments were received one remaining from last year and one for this year.
- 4.2 Approve the Paper Bid – Bids were sent out to five companies and Midland Paper was the low bidder. Midland will be awarded the bid this year.
- 4.3 Approve the Roof bid for Prairie View and Central High School – Bids were received from three companies, Olsson Roofing was the lowest bid. Shales McNutt send an award recommendation for Olsson Roofing.
- 4.4 Approve HVAC Bid for Prairie Knolls Middle School – Bids were received from five companies. Mechanical Inc. was the low bidder. Shales McNutt send an award recommendation for Mechanical Inc.
- 4.5 Approve the Girls Track Team Overnight Trip – Approval is requested for the girls track team to participate in a meet in O'Fallon, Illinois April 12-13.
- 4.6 Approve the WYSE Team Overnight Trip – Approval is required for the WYSE team to attend the State competition at Eastern Illinois University April 23 – 24.
- 4.7 Approve the Affiliation Agreement between Northern Kane County Region 110 and Tails Humane Society, for Student Veterinary Assistant Clinical Experience – Approval is required for affiliation agreements to provide students clinical experience in the veterinary technology class. These experiences are required for students to earn their Veterinary Assistant Certification once the exam is passed. Agenda items 4.7-4.15 were approved.
- 4.8 Approve the Affiliation Agreement between Northern Kane County Region 110 and Dundee Animal Hospital, for Student Veterinary Assistant Clinical Experience
- 4.9 Approve the Affiliation Agreement between Northern Kane County Region 110 and Top Notch Kennels, for Student Veterinary Assistant Clinical Experience
- 4.10 Approve the Affiliation Agreement between Northern Kane County Region 110 and Heartland Animal Hospital, for Student Veterinary Assistant Clinical Experience

- 4.11 Approve the Affiliation Agreement between Northern Kane County Region 110 and A.D.O.P.T. Animal Shelter, for Student Veterinary Assistant Clinical Experience
- 4.12 Approve the Affiliation Agreement between Northern Kane County Region 110 and Valley Animal Hospital, for Student Veterinary Assistant Clinical Experience.
- 4.13 Approve the Affiliation Agreement between Northern Kane County Region 110 and F.T.E.A. Friends for Therapeutic Equine Activities, for Student Veterinary Assistant Clinical Experience
- 4.14 Approve the Affiliation Agreement between Northern Kane County Region 110 and Pet Vet Animal Clinic and Mobile Practice, for Student Veterinary Assistant Clinical Experience
- 4.15 Approve the Affiliation Agreement between Northern Kane County Region 110 and Santa's Village, for Student Veterinary Assistant Clinical Experience
- 4.16 Approve the Affiliation Agreement between Northern Kane Region 110 and Fox College, INC – Fox College is accredited by the National Association of Veterinary Technicians and this agreement will allow our students to attend classes at their campus and some of their professors will come to our campus for lessons.
- 4.17 Approve the FFA trips in June of 2019 – Approval is required for the FFA students' attendance at their Officer Training June 1-2, the State FFA Conventions June 11-13 and the Heritage Award Tour June 23-28.
- 4.18 Approve Resolution to Include Cash Payments Related to Health Insurance as IMRF earnings – this resolution allows the cash stipend for health insurance be included in the employee's IMRF earnings.

5.0

Information Reports

- 5.1 Committee Reports – CCC – Keyboarding will remain on the third grade report cards.
 Kindergarten –second grade teachers are looking at a new program called Jungle Junior. One teacher has piloted it and likes it. Teachers in grades 3-5 are looking at Jungle Juniors next level called Math coaches will be hired for elementary schools. A new law requires districts to offer accelerated math in kindergarten through first grade. The math coaches will also work on accelerated math, have screening and referrals. The high school is looking at programming shifts for the Post-Secondary Workforce Act.
 Foundation – has committed to InCubator and the foundation will fund the projects, sit on the judging panel during pitch night and assist in recouping money for the projects. Trivia is November 9th with a Disney theme.
 Emergency Preparedness – the committee was updated on the Aurora shooting. Processes worked and went well. Some items discussed include that parochial school phone numbers need to be updated. Public schools are responsible for notifying parochial schools when there is a shelter in place situation. Principal Jurs and Director Polowy are working on a school emergency and crisis response plan. Officer Durham shared a bomb threat assessment sheet to assist anyone answering the phone in the event of a bomb threat. There was discussion regarding the supply of tourniquets in various locations in buildings. Principal Jurs is making sure day care providers phone numbers are updated in BluePoint.
- 5.2 Prairie Knolls School Improvement Plan – Principal Haug and Assistant Principal Paszt presented their school improvement plan that included areas they are proud of: achievement trends, common syllabi, revamping of their student services department, appropriate placements in compacted

math and AIW (authentic intellectual wellness). They also included that they are working toward preparing students for eighth grade and high school, gaining a better understanding of how we need to look at student growth under the every student succeeds act, new placement criteria in compacted math, and assist staff with identifying social emotional issues in students.


- 5.3 Central Middle School Improvement Plan – Principal Walter and Assistant Principal Bushman shared their goals and how they are teaching students to fully use the program Naviance and building relationships with their high school counselors. The middle school staff is embracing the Canvass program, book club has grown and the students are enjoying it. Staff members are communicating more with parents and students. More student recognition has been implemented to increase achievement.
- 5.4 Central High School Improvement Plan – Principal Testone along with Assistant Principal Lewis, Assistant Principal Stroh, Social Worker Klapproth, Counselor Rodriguez, and Mr. Herman presents the accomplishments and goals at the high school level. They have decreased work refusal by implementing interventions to help students get their work done. The development of a screener offered twice a year to identify issues and work with the students. The high school continues to see many students take the AP classes but choose not to test. Students are being surveyed as to why they don't test. The biggest response was that they don't feel they will score high enough on the test. Beginning with the 2019-2020 school year students will need to commit to taking the AP test in October, rather than the spring. An AP potential report with the social studies department for psychology was piloted and AP numbers have increased for next year. They will explore how they can utilize the AP potential report in other areas. The high school set a goal with staff that parent communication increases this year to determine if it increases achievement.
- 5.5 Algebra I & II Textbooks – the math department at the high school has looking for new textbooks for several years and have decided on the algebra I and II from Glencoe. The total cost for both textbooks is \$56,889.59 which includes a teacher edition, classroom sets and digital licenses.
- 5.6 Veterinary Science Textbook – The Elseviers Veterinary Assisting textbook is a NAVTA approved and has the information necessary to pass the approved veterinary assistant certifying exam. This textbook and will be used for Vet Tech I and Vet II. The cost is \$10,935.52 which includes the book and a one year digital license.
- 5.7 Capital Projects – Director Polowy reviewed the roof and HVAC bids briefly. The bids for the second phase for the interior renovations at the high school will be going out. Director Polowy and Director Tobin are working with the County on relocating some of our fiber for the roundabout at Route 47 and Plato road. Next month he will highlight summer projects.
- 5.8 High School Graduation – Graduation is May 29th, all board members will be in attendance. Graduation begins at 7:00 p.m. and board member should arrive by 6:15 p.m. There is a room to change in to regalia.
- 5.10 Enrollment Report – Enrollment remains level with the district gaining two students for a total enrollment of 4,290

6.0 Freedom of Information Act (FOIA)

The district received four FOIA requests since our March meeting. The district was able to provide the information requested to Geoff Starr, and Fred Wiebe. The district requested an extension on the NBC 5 request and submitted that three buildings have storm shelters and that four other shelter in place in designated safe areas that are determined in collaboration with emergency responders.

- 7.0 Executive Session
 - 6.1 Adjourn Open Meeting
 - 6.2 Return to Open Session
 - 6.3 Action Items from Closed Session

8.0 Adjourn



Jeff Gorman, President



Laura Rabe, Secretary

Next Meeting: May 20, 2019

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: May 20, 2019

Meeting: Regular
Time: 6:01 p.m.

Board Members Present

| | |
|---------------------|---|
| Brown, Stewart | N |
| Johnson, Christina | Y |
| Kellenberger, Jeff* | Y |
| Nolan, Eric | Y |
| Penar, Mitch | Y |
| Rabe, Laura* | Y |
| Gorman, Jeff | Y |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | Y |
| Birkmeier, Shayne | Y |
| Britts-Axen, Cathy | Y |
| Bushman, Kristine | Y |
| Diversey, Steve | N |
| Jeff Gerard | Y |
| Haug, Matthew | Y |
| Jurs, Rebecca | Y |
| Lewis, Kim | Y |
| McCastland, Kerrie | Y |
| Mirenda, Pamela | N |
| Moretti, Megan | Y |
| Paszt, Alex | Y |
| Polowy, Dan | Y |
| Porto, Pam | Y |
| Potsic, Mike | Y |
| Schreiber, Jill | Y |
| Stroh, Terry | Y |
| Testone, Chris | Y |
| Tobin, Brian | Y |
| Vaughn, Michelle | Y |
| Walter, Carie | N |

Roll Call Roll was called at 6:01 p.m.

Present: Johnson, Nolan, Penar, Gorman
Absent: Brown, Kellenberger, Rabe

Agenda Motion by Johnson, second by Nolan to approve the agenda as presented.

Voting yes: Johnson, Nolan, Penar, Gorman
Voting no: None
Absent: Brown, Kellenberger, Rabe

Consent Agenda Motion by Nolan, second by Johnson to approve the consent agenda as presented.

Voting yes: Johnson, Nolan, Penar, Gorman

Voting no: None

Absent: Brown, Kellenberger, Rabe

*Member Rabe entered at 6:08 p.m.

Algebra I & II Motion by Johnson, second by Nolan to approve the algebra I & II textbooks as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Veterinary Science Textbooks Motion by Penar, second by Johnson to approve the veterinary science textbooks as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Refuse Bid Motion by Nolan, second by Johnson to approve Flood Brothers as the district's refuse collector as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Fuel Bid Motion by Johnson, second by Penar to approve the Fuel bid as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Natural Gas Contract Motion by Nolan, second by Penar to approve the natural gas contract as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

General Trades Bid Motion by Penar, second by Nolan to approve the capital projects, general trades bid as presented

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Aluminum Glazing bid Motion by Johnson, second by Nolan to approve the capital projects, aluminum/glazing bid as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown, Kellenberger

Acoustical Ceiling bid Motion by Johnson, second by Nolan to approve the capital projects, acoustical ceiling bid as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown, Kellenberger

Flooring bid Motion by Nolan, second by Johnson to approve the capital projects, acoustical ceiling bid as presented.

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown, Kellenberger

Painting bid Motion by Nolan, second by Johnson to approve the painting bid as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Plumbing bid Motion by Johnson, second by Penar to approve the plumbing bid as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

HVAC bid Motion by Johnson, second by Nolan to approve the HVAC bid as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Electrical bid Motion by Nolan, second by Rabe to approve the electrical bid as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Football Trip Motion by Johnson, second by Rabe to approve the football overnight trip to Knox College as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Cheer Team Trip Motion by Johnson, second by Nolan to approve the cheer team overnight trip to Carthage College as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Girls Track Team Motion by Nolan, second by Johnson to approve the girls track team to attend the State meet as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Middle School Track Team Motion by Johnson, second by Penar to approve the middle school track team to attend IESA State competition as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Boys Track Team Motion by Rabe, second by Penar to approve the boys track team to attend the State competition in Charleston as presented.

Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger

Middle School Handbook Motion by Johnson, second by Nolan to approve the revisions to the middle school parent/student handbook as presented.

Voting yes: Nolan, Penar, Rabe, Johnson
Voting no: Gorman
Absent: Brown, Kellenberger

- High School Handbook Motion by Johnson, second by Nolan to approve the revisions to the high school handbook as presented.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
- Audit Renewal Motion by Johnson, second by Rabe to approve the audit renewal with Eder, Casella & Co., as presented.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
- Affiliation Agreement Motion by Johnson, second by Nolan to approve the affiliation agreement between Northern Kane Region 110 and Carol Stream Animal Hospital, for student veterinary assistant clinical experience.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
- Affiliation Agreement Motion by Johnson, second by Nolan to approve the affiliation agreement between Northern Kane Region 110 and Dundee Animal Hospital (Algonquin location), for student veterinary assistant clinical experience.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
- Affiliation Agreement Motion by Rabe, second by Johnson to approve the affiliation agreement between Northern Kane Region 110 and Dundee Animal Hospital (Elgin location), for student veterinary assistant clinical experience.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
- Affiliation Agreement Motion by Nolan, second by Penar to approve the affiliation agreement between Northern Kane Region 110 and Spring Hill Veterinary Clinic, for student veterinary assistant clinical experience.
- Voting yes: Nolan, Penar, Rabe, Johnson, Gorman
Voting no: None
Absent: Brown, Kellenberger
*Member Kellenberger entered at 6:35 p.m.

Intergovernmental Agreement Motion by Johnson, second by Nolan to approve the Intergovernmental agreement between Central 301 and the County of Kane authorizing the Kane County Sheriff's Office emergency access to school safety video and radio.

Voting yes: Johnson, Kellenberger, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown

Executive Session Motion by Johnson, second by Nolan to adjourn open session and enter into executive session at 7:42 p.m.

Voting yes: Johnson, Kellenberger, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown

Open Session Motion by Penar, second by Nolan to adjourn executive session and return to open session at 8:34 p.m.

Voting yes: Johnson, Kellenberger, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown

Personnel Report Motion by Johnson, second by Nolan to approve the May personnel report as presented.

Voting yes: Johnson, Kellenberger, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown

Adjourn Motion by Nolan, second by Johnson to adjourn at 8:55 p.m.

Voting yes: Johnson, Kellenberger, Nolan, Penar, Rabe, Gorman
Voting no: None
Absent: Brown

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors- Dr. Stirn welcomed all the visitors and introduced Sophia Mills the new Central 301 EL Coordinator.
 - 3.2 Public Comment – Mrs. Larson would like to see living skills offered at the middle school again. Mrs. Larson believes it is important for students to learn basic skills.

4. Action Items

- 4.1 Consent Agenda – Business Manager Pflug reported that expenditures are at 44.76% compared to 47.41% a year ago. Expenditures are at 61.75% as compared to 62.24% last year. Impact fees for two months were received. April we had 22 new home starts and we received a check for \$79,109.70. In May impact fees for four homes were received for a total of \$27,119.84. Transition fees were received in the amount of \$7,210.00.. The district received an early tax payment as scheduled. The discussion of the county school facility tax has been tabled. SB690 is a property tax freeze proposal that passed the Senate and is moving to the house. This bill would freeze property taxes beginning in 2022 if the State of Illinois fulfills its financial obligations to fund MCATs and contributes to EBF. This bill would have devastating effects on our finances.
- 4.2 Approve the Algebra I & II textbooks – The math department reviewed several different math series and has chosen the Glencoe series.
- 4.3 Approve the Veterinary Science Textbooks – The Elseviers textbook will be used for Vet Tech I and provides students information to pass the veterinary assistant certifying exam.
- 4.4 Approve the Fuel Bid – Bid requests were sent to eight companies. We received bids from three companies: PetroChoice, Conserv FS and Fees Oil Company. PetroChoice was the lowest responsible bidder and will be awarded the bid for the 19-20 and 20-21 school years.
- 4.5 Approve Refuse Bid – The district sent bid requests to five companies and two responded with bids. Waste Management and Flood Brothers were the two companies that sent bids. Flood Brothers was the lowest responsible bidder and will be awarded the bid.
- 4.6 Natural Gas Contract – The gas contract with Vanguard expires June 30, 2019. Requests for proposals were sent to six vendors. The district received five proposals and they were comparable. The recommendation is to move to Constellation for two years to take advantage of the \$4,290. switching credit.
- 4.7 Summer Capital Projects - General Trades Bid - Bids went out for the summer capital project work. Hargrave Builders was the lowest bid for the general trades for a total of \$289,450.00
- 4.8 Aluminum/Glazing Bid - Reliant Contract Glass Inc. was the lowest bid totalling \$72,700.00.
- 4.9 Acoustical Ceiling Bid - Hargrave Builders was the lowest bidder and will supply the acoustical tile work for a total of \$67,000.00.
- 4.10 Flooring Bid - Vortex Flooring will supply the flooring for \$126,440.00.
- 4.11 Painting Bid - Nedrow Decorating will do the painting for a total of \$41,370.00.

- 4.12 Plumbing Bid - Joe Bero Plumbing was the lowest bidder and will complete the plumbing work for a total of \$84,900.00
- 4.13 HVAC Bid - One Source was the lowest bidder for the HVAC bid totalling \$51,800.00.
- 4.14 Electrical Bid - Swedberg Electric was the lowest bid totalling \$121,516.00
- 4.15 Approve Football Overnight Trip- The football team would like to attend a camp at Knox College from July 29-31 for a variety of skills.
- 4.16 Approve Cheer Team Overnight Trip - The cheer team would like to go to Carthage College for a camp July 12-14, 2019.
- 4.17 Approve CHS Girls State Track Team Overnight Trip - The high school girls track team qualified for the State meet May 17-18 for the State Finals.
- 4.18 Approve the Middle School Overnight State Track Meet - Fifteen members of the middle school track team qualified for the middle school State competition. The meet was May 17-18 in East Peoria Illinois.
- 4.19 Approve the High School Boys Track Teams Overnight Trip - The State Track competition was held May 24 and 25, 2019 in Charleston, Illinois at Eastern Illinois University. Eleven boys qualified and they will also take nine alternates to the meet.
- 4.20 Approve Changes to Middle School Parent/Student Handbook - Assistant Principal Alex Paszt presented the changes to the handbook.
- 4.21 Approve Changes to the High School Parent/Student Handbook - Assistant Principal Terry Stroh presented the changes to the high school handbook.
- 4.22 Approval of Auditing Firm - Business Manager Pflug requested to renew our current agreement with Eder, Casella & Co. for three additional years.
- 4.23 Approve the Affiliation Agreement between Northern Kane County Region 110 and Carol Stream Animal Hospital - Approval is required for affiliation agreements to provide students clinical experience in the veterinary technology program. The experiences are required for students to earn their Veterinary Assistant Certification once the exam is passed.
- 4.24 Approve the Affiliation Agreement between Northern Kane County Region 110 and Dundee Animal Hospital (Algonquin location) - see 4.23.
- 4.25 Approve the Affiliation Agreement between Northern Kane County Region 110 and Dundee Animal Hospital (Elgin location) - see 4.23
- 4.26 Approve the Affiliation Agreement between Northern Kane County Region 110 and Spring Hill Veterinary Clinic - see 4.23.

- 4.27 Approve Intergovernmental Agreement Between Central 301 and the County of Kane Authorizing the Sheriff's Department Emergency access to school security video and radio frequencies - This agreement would allow the Sheriff Department emergency access to our radio frequencies and video. They would only have access when students are not in school or during an emergency situation.

5.0 Information Reports

- 5.1 Committee Reports - CCC -last meeting of the year. Two courses are being dropped: Tech engineering and CAD - they are adding Transitions to STEM - State deemed that students who are not college ready in Math and have added this fourth year math class this will replace the current fourth year math class. Video Production II will also be added to the curriculum for next year. A new sub-committee for PGAP's is being formed. They will meet three times a year for one hour. Keyboarding feedback was shared by Prairie View, Lily Lake, and HBT - they like Typing Club versus Type to Learn. They will continue with the free version of Typing Club in grades K-2. The paid version of Typing Club 3-4 can be tracked better.
- DL- Received feedback that staff want to use eLearning in place of emergency days. Staff will develop these eLearning days in the fall of 2019. The Instructional Coaches developed a Canvas course to assist teachers in gaining skills for social emotional learning. Some teachers completed modules and believe a shared board with messages and a library of resources is a great help. Dan Peterson with Nurtured Heart Approach held some conferences that our staff attended. Some of our teachers would like to have a train the trainer for his Nurtured Heart program.
- EPC - Emergency responders along with administrators were in attendance. The safety guidelines were reviewed and will be reported to the ROE. The district is in compliance for all drills and protocols. The district has a reciprocal agreement with Kane County but not with the Elgin Police Department. Once the new Social Emotional Learning Coordinator begins the committee would like to meet and investigate the launch of a tip line.
- Foundation - The foundation has agreed to serve as the board of directors for the InCubator program and will provide funding for Pitch Night. Marguerite Galeski (who developed the program) came in as a judge for the first pitch night. Ms.Galeski believed the projects that our students presented . Two groups earned seed money. Chameleon Containers and Arcanet.
- 5.2 Country Trails SIP Plan - Principal Engle and Assistant Principal Ahlstedt presented their improvement process. Principal Engle reviewed the changes he put in place and how he works with his team. He also reviewed the goals that were established and they include: growth in EL with Imagine Learning, maintain the website, in reading, create a common list of vocabulary words for students, and social emotional learning. Family literacy night is a huge event at Country Trails and will be continued.
- 5.3 H.B. Thomas SIP Plan - Principal Gerard and Assistant Principal Moretti reviewed the mission plan for their school, incentives for encouraging possible behavior, parent communication, learning interventions used and action steps for future growth.

- 5.4 Kindergarten - Grade 5 Math Adoption - Director of Curriculum Birkmeier updated the board with the information for the adoption of a new math series called Math in Focus. The math team reviewed several different series and found this to be the best fit for our district.
- 5.5 Capital Projects - Director Polowy explained the bids earlier in the meeting and added additional details regarding our summer construction projects.
- 5.6 Board of Education Meeting Dates - Meetings will continue to be held on the third Monday of each month. The exceptions to this are bolded.
- 5.7 Triple I November 22-24, 2019 - Registration opens June 3, 2019. a decision needs to be made if we should attend or not. The other option would be the National School Board Conference which will be held in Chicago in April.
- 5.8 Central High School Graduation - May 29, 2019 -- Your information for graduation is included.
- 5.9 AP United States History Textbook Adoption - The current textbook is the 12th edition. Next year the class has increased by 50 students. The newest edition of this textbook is the 17th edition. Rather than purchase additional old versions the committee would like to purchase the new edition.
- 5.10 Memorandum of Understanding Transitional STEM Math, Elgin Community College - This is in accordance with the postsecondary Workforce Readiness Act and provides instruction for students to enter college level math without having to take a remedial college math course.
- 5.11 Enrollment Report - The enrollment report is from May 16, 2019 and we have gained two students.
- 6.0 Freedom of Information Act (FOIA)
 - 6.1 Tony Malay requested communications, invoices and contract with BluePint
 - 6.2 Smartprocure - requested purchase order information from January 11, 2019 to present.
 - 6.3 Laurie McDevitt - requested information on percentage of special education students in the early childhood blended program and the certification of early childhood teachers.
 - 6.4 John Laadt -asked for information on charter school applications the district received.
- 7.0 Executive Session
 - 7.1 Adjourn Executive Session
 - 7.2 Return to Open Session
 - 7.3 Action Items from Closed Session
- 8.0 Adjourn

Jeff Gorman, President

Laura Rabe, Secretary

**Central Community Unit School District 301
Board of Education Minutes**

Where: Central Middle School Library
Date: June 17, 2019

Meeting: Regular
Time: 6:01 p.m.

Board Members Present

| | |
|--------------------|---|
| Brown, Stewart | Y |
| Johnson, Christina | N |
| Kellenberger, Jeff | N |
| Nolan, Eric | Y |
| Penar, Mitch | Y |
| Rabe, Laura | N |
| Gorman, Jeff | Y |

Administrators Present

| | |
|--------------------|---|
| Stirn, Todd | Y |
| Mongan, Esther | Y |
| Pflug, Daina | Y |
| Ahlsted, Carrie | Y |
| Birkmeier, Shayne | Y |
| Britts-Axen, Cathy | N |
| Bushman, Kristine | N |
| Diversey, Steve | Y |
| Engle, Graydon | Y |
| Jeff Gerard | N |
| Haug, Matthew | Y |
| Jurs, Rebecca | Y |
| Lewis, Kim | N |
| McCastland, Kerrie | N |
| Mirenda, Pamela | Y |
| Moretti, Megan | N |
| Paszt, Alex | N |
| Polowy, Dan | Y |
| Porto, Pam | N |
| Potsic, Mike | Y |
| Schreiber, Jill | Y |
| Stroh, Terry | Y |
| Testone, Chris | N |
| Tobin, Brian | Y |
| Vaughn, Michelle | Y |
| Walter, Carie | N |

Roll Call Roll was called at 6:01 p.m.

Present: Brown, Nolan, Penar, Gorman
Absent: Johnson, Kellenberger, Rabe

Agenda Motion by Nolan, second by Penar to approve the agenda as presented.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Consent Agenda Motion by Nolan, second by Brown to approve the consent agenda as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

AP US History Textbook Motion by Brown, second by Nolan to approve the AP US history textbook as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Veterinary Science Textbooks Motion by Penar, second by Nolan to approve the Elsevers veterinary science textbook as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Math Adoption Motion by Brown, second by Nolan to approve Flood Brothers as the district's refuse collector as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Prevailing Wage Motion by Brown, second by Nolan to approve prevailing wage rates as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Financial Depositories Motion by Penar, second by Nolan to approve the financial depositories as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Activity Fund Treasurers Motion by Penar, second by Nolan to approve activity fund treasurers for FY 20 as presented

Voting yes: Johnson, Nolan, Penar, Rabe, Gorman

Voting no: None

Absent: Brown, Kellenberger

Audit Committee Motion by brown, second by Nolan to approve the audit committee as presented.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Resolution Motion by Nolan, second by Brown to approve the resolution authorizing payment of custodial maintenance salaries and utilities in the operations and maintenance fund.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Resolution Motion by Brown, second by Penar to approve the resolution designating interest in the education, operations and maintenance, transportation and working cash funds

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Vendor Contracts Motion by Brown, second by Penar to approve the contracts with public vendors that exceed \$1,000 in net revenue.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Persons to Prepare Budget Motion by Penar second by Nolan to appoint persons to prepare tentative budget.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Affiliation Agreement Motion by Nolan second by Brown to approve the affiliation agreement between Northern Kane Region 110 and Companion Animal Specialty & Emergency Hospital (CASE), for student veterinary assistant clinical experience.

Voting yes: Brown, Nolan, Penar, Gorman

Voting no: None

Absent: Johnson, Kellenberger, Rabe

Mid Valley Agreement Motion by Brown second by Nolan to approve the Mid Valley classroom agreement as presented.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Dance Trip Motion by brown second by Nolan to approve the CHS dance team to attend the overnight camp at Northern Illinois University.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Elementary Handbook Motion by Brown, second by Nolan to approve the revisions to the elementary parent/student handbook as presented.

Voting yes: Nolan, Penar, Rabe, Johnson
Voting no: Gorman
Absent: Brown, Kellenberger

High School Handbook Revision Motion by Brown second by Penar to approve the revisions to the High School student/parent handbook as presented.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Middle School Handbook Revision Motion by Brown second by Penar to approve the revisions to the Middle School student/parent handbook as presented.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Executive Session Motion by Penar second by Nolan to adjourn open session and enter into executive session at 7:19 p.m.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Open Session Motion by Penar, second by Nolan to adjourn executive session and return to open session at 8:28 p.m.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Personnel Report Motion by Penar second by Nolan to approve the June personnel report as presented.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

Adjourn Motion by Nolan, second by Gorman to adjourn at 8:33 p.m.

Voting yes: Brown, Nolan, Penar, Gorman
Voting no: None
Absent: Johnson, Kellenberger, Rabe

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
 - 3.1 Recognition of Visitors- Dr. Stirn welcomed all guests.
 - 3.2 Public Comment – Kira Gravitt asked the board to make a part time position full time. Dave Chapman read the names of the exemplary employees for May.
4. Action Items
 - 4.1 Consent Agenda – Business Manager Pflug reported that revenues are at 47.58% compared to 53.34% a year ago. Expenditures are at 67.75% as compared to 68.18% last year. The fourth categorical payment was received but no impact fees were received.
 - 4.2 Approve AP United States History Textbook – This class is up approximately 20 students next year and additional textbooks are needed. We are currently using the 12th edition and this edition is the 17th edition.
 - 4.3 Approve Elsevier Veterinary Textbook – Last month only the digital edition was brought for information (inadvertently) this motion is for the classes to have a classroom set of textbooks.
 - 4.4 Approve the Kindergarten through Fifth Grade Math Adoption – The new math series is enVisionmath with Math in Focus. This new series will increase rigor and is based on Singapore math.
 - 4.5 Approve Prevailing Wage Rates – The State of Illinois requires public schools to annually approve the prevailing wage rates for their county.

- 4.6 Approve Financial Depositories – The board annually approves the financial depositories for the district they are Old Second Bank, The Illinois Funds and PMA Securities.
- 4.7 Approve the Student Activity Fund Treasurers for FY20 – The student activity fund treasurers must be approved annually and they are Jan Maas and Pam Israelson.
- 4.8 Appoint Audit Committee – An audit committee chairperson and member must be approved annually for the audit – Jeff Gorman will be the chairman and Stewart Brown will serve as the member of the committee.
- 4.9 Approve the resolution authorizing payment of custodial/maintenance salaries and utilities in the O&M Fund – This annual resolution allows the district to pay custodial/maintenance salaries and utilities out of the Operations and Maintenance fund rather than the Education fund.
- 4.10 Approve the resolution designating interest in the Education, O&M, Transportation and Working Cash funds – This annual resolution allows the district of move interest in certain funds to the working cash fund.
- 4.11 Approve Contracts with Public Vendors that Exceed \$1,000 in Net Revenue – The Board annually approves any vendors that we receive over \$1,000 in revenue.
- 4.12 Appointment of Persons to Prepare Tentative Budget – The Board annually appoints people to prepare the budget. Daina Pflug and Esther Mongan will prepare the tentative FY 20 budget.
- 4.13 Approve the Affiliation Agreement between Northern Kane County Region 110 and Companion Animal Specialty and Emergency Hospital (CASE) - Approval is required for affiliation agreements to provide students clinical experience in the veterinary technology program. The experiences are required for students to earn their Veterinary Assistant Certification once the exam is passed.
- 4.14 Approve the Mid-Valley Classroom Agreement – Approval is needed to house a Mid Valley Program at Prairie Knolls Middle School and Central High School.
- 4.15 Approve the CHS Dance Team to Attend Camp at NIU – Approval is required for the team to attend this overnight camp.
- 4.16 Approve the Elementary School Student/Parent Handbook – Dr. Schreiber reviewed the updates to the elementary handbook which included updated language on school lunches and volunteer expectations at field trips.
- 4.17 Approve the High School Student/Parent Handbook changes – The handbook was approved last month. The school lunch section needed updating.

4.18 Approve the Middle School Student/Parent Handbook changes – The handbook was approved last month. The school lunch section needed updating.

5. Information Items

5.1 Committee Reports – The Foundation met and worked on the Trivia event. The theme this year is Disney and it will be held November 4th. They are looking for additional sponsors. Their next meeting will be in August or September.

5.2 Introduce New SEL Coordinator – Dr. Stirn introduced Kate Vincent as the district's new SEL Coordinator. Kate shared her background and her vision with the board.

5.3 Lily Lake School Improvement Plan – Principal Rebecca Jurs presented a video of her school improvement plan highlighting the achievements and accomplishments at Lily Lake Grade School.

5.4 Prairie View School Improvement Plan – Principal Dr. Schreiber presented her school improvement plan reviewing curriculum and projects they accomplished at Prairie View Grade School.

5.5 Capital Projects – Director Polowy reported that construction has begun at the high school. Lockers are painted and staff is working around summer school. Repair work has started on the parking lots and roof repair work is a little behind schedule.

5.6 Discussion Regarding Dual Credit and Advanced Placement Course Work –

- AP Testing Reimbursement for a score of 3, 4, or 5
- Cost of Dual Credit Compared to Fox Valley Career Center Tuition

ECC is considered District #509 which is comprised of school districts 300, 301, 303 and U-46. We pay tuition for students to attend courses at ECC. Last year 60 students attended and we paid \$27,900. Students purchase their own textbooks. Under a new law, dual credit can be taught at the high school as long as teachers have earned 18 hours of masters level credits or 2,000 hours of work place experience and certified career tech education. Do we want to pay 100% student tuition we have been paying for part time students but have not had full time students attending dual credit courses? Our students have been attending Fox Valley Career Center for CTE course. Tuition is based on the number of students enrolled. Fox Valley tuition is expensive. We currently pay \$112,000 for approximately 40 students. We are opting to move away from Fox Valley with the exception of some specific courses. We could educate 250 students for what we are paying Fox Valley. Tuition is (\$35.00/credit hour) at ECC and in house (\$50.00/credit hour)? The total dollar amount paid to ECC will not exceed what we are paying Fox Valley. AP Testing – The district continues to see a number of students taking the AP test. Currently students pay to take the test. Maybe more tests would be taken if we split the cost with students if they earned a 3, 4 or 5. We are considering making testing mandatory for students taking AP coursework. We have 24 teachers interested in taking the 18 hours to teach dual credit. We are working with ECC and NIU to provide courses for the teachers to earn their eighteen hours. All coursework must be approved by ECC and it takes approximately 2 years to finish the course. More information will be brought

forward next month.

5.7 Review of the Current Structure and Resource Allocation of Early Childhood – Student Services Director Vaughn – At the end of every year student needs are reviewed and supports are put in for the next school year. Looking at early childhood where we had some changes, enrollment is increasing ever since we moved students at their home school. Tuition enrollment is growing as well. While meeting student needs we need to be fiscally responsible. The question was asked if it would be good to have a third party come in and audit the early child program? It was determined that we would provide an internal audit first for review.

5.8 Enrollment - no change from last month. We are anticipating the same number of kindergartners as last year. Sections are not split until actual numbers are registered

6.0 Executive Session

6.1 Adjourn Executive Session

6.2 Return to Open Session

6.3 Action Items from Closed Session

7.0 Adjourn

Jeff Gorman, President

Laura Rabe, Secretary